

# **Red Seal** Occupational **Standard** Hairstylist



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# RED SEAL OCCUPATIONAL STANDARD HAIRSTYLIST



Title: Hairstylist

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# FOREWORD

### The Canadian Council of Directors of Apprenticeship (CCDA) recognizes this Red Seal Occupational Standard (RSOS) as the Red Seal standard for the Hairstylist trade.

#### **Background**

The first National Conference on Apprenticeship in Trades and Industries, held in Ottawa in 1952, recommended that the federal government be requested to cooperate with provincial and territorial apprenticeship committees and officials in preparing analyses of a number of skilled occupations. Employment and Social Development Canada (ESDC) sponsors the Red Seal Program, which, under the guidance of the CCDA, develops a national occupational standard for each of the Red Seal trades.

Standards have the following objectives:

- to describe and group the tasks performed by skilled workers;
- to identify which tasks are performed in every province and territory;
- to develop instruments for use in the preparation of Interprovincial Red Seal Examinations and assessment tools for apprenticeship and certification authorities;
- to develop common tools for apprenticeship on-the-job and technical training in Canada;
- to facilitate the mobility of apprentices and skilled workers in Canada;
- to supply employers, employees, associations, industries, training institutions and governments with occupational standards.

Any questions, comments, or suggestions for changes, corrections, or revisions to this standard or any of its related products may be forwarded to:

Trades and Apprenticeship Division Apprenticeship and Sectoral Initiatives Directorate Employment and Social Development Canada 140 Promenade du Portage, Phase IV, 6th Floor Gatineau, Quebec K1A 0J9 Email: <u>redseal-sceaurouge@hrsdc-rhdcc.gc.ca</u>

# ACKNOWLEDGEMENTS

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This standard was prepared by the Apprenticeship and Sectoral Initiatives Directorate of ESDC. The coordinating, facilitating and processing of this standard were undertaken by employees of the standards development team of the Trades and Apprenticeship Division and of Saskatchewan, the host jurisdiction for this trade.

# STRUCTURE OF THE OCCUPATIONAL STANDARD

To facilitate understanding of the occupation, this standard contains the following sections:

**Methodology:** an overview of the process for development, review, validation and weighting of the standard

**Description of the Hairstylist trade:** An overview of the trade's duties, work environment, job requirements, similar occupations and career progression

**Trends in the Hairstylist trade:** Some of the trends identified by industry as being the most important for workers in this trade

Essential Skills Summary: An overview of how each of the nine essential skills is applied in this trade

**Industry Expected Performance:** description of the expectations regarding the level of performance of the tasks, including information related to specific codes, regulations and standards that must be observed

Language Requirements: description of the language requirements for working and studying in this trade in Canada

**Pie Chart of Red Seal Examination Weightings:** a graph which depicts the national percentages of exam questions assigned to the major work activities

Task Matrix: a chart which outlines graphically the major work activities, tasks and sub-tasks of this standard

Major Work Activity (MWA): the largest division within the standard that is comprised of a distinct set of trade activities

Task: distinct actions that describe the activities within a major work activity

Task Descriptor: a general description of the task

Sub-task: distinct actions that describe the activities within a task

Skills:

**Performance Criteria:** description of the activities that are done as the sub-task is performed

**Evidence of Attainment:** proof that the activities of the sub-task meet the expected performance of a tradesperson who has reached journeyperson level

#### Knowledge:

**Learning Outcomes:** describes what should be learned relating to a sub-task while participating in technical or in-school training

**Learning Objectives:** topics to be covered during technical or in-school training in order to meet the learning outcomes for the sub-task

**Range of Variables:** elements that provide a more in-depth description of a term used in the performance criteria, evidence of attainment, learning outcomes, or learning objectives

Appendix A - Acronyms: a list of acronyms used in the standard with their full name

Appendix B – Tools and Equipment / Outils et équipement: a non-exhaustive list of tools and equipment used in this trade

Appendix C – Glossary / Glossaire: definitions or explanations of selected technical terms used in the standard

# **METHODOLOGY**

#### **Development of the Standard**

A draft standard is developed by a broad group of trade representatives, including tradespeople, instructors and employers at a National Workshop led by a team of facilitators. This draft standard breaks down all the tasks performed in the occupation and describes the knowledge and abilities required for a tradesperson to demonstrate competence in the trade.

#### **Draft Review**

The RSOS development team forwards a copy of the standard and its translation to provincial and territorial authorities who consult with industry representatives to review it. Their recommendations are assessed and incorporated into the standard.

#### Validation and Weighting

Participating provinces and territories also consult with industry to validate and weight the document for the purpose of planning the makeup of the Red Seal Interprovincial Examination for the trade. They validate and weight the major work activities (MWA), tasks and sub-tasks, of the standard as follows:

MWAEach jurisdiction assigns a percentage of questions to each MWA for an examination<br/>that would cover the entire trade.TASKSEach jurisdiction assigns a percentage of exam questions to each task within a MWA.SUB-TASKSEach jurisdiction indicates, with a YES or NO, whether or not each sub-task is<br/>performed by skilled workers within the occupation in its jurisdiction.

The results of this exercise are submitted to the RSOS development team who then analyzes the data and incorporates it into the document. The RSOS provides the individual jurisdictional validation results as well as the national averages of all responses. The national averages for MWA and task weighting guide the Interprovincial Red Seal Examination plan for the trade.

The validation of the RSOS is used to identify common core sub-tasks across Canada for the occupation. If at least 70% of the responding jurisdictions' industry performs a sub-task, it shall be considered common core. Interprovincial Red Seal Examination questions are limited to the common core sub-tasks identified through this validation process.

### Definitions for Validation and Weighting

YES	sub-task performed by qualified workers in the occupation in that province or territory
NO	sub-task not performed by qualified workers in the occupation in that province or territory
NV	standard <u>N</u> ot <u>V</u> alidated by that province or territory
ND	trade <u>N</u> ot <u>D</u> esignated in a province or territory
NOT COMMON CORE (NCC)	sub-task, task or MWA performed less than 70% of responding jurisdictions; these will not be tested by the Interprovincial Red Seal Examination for the trade
NATIONAL AVERAGE %	average percentage of questions assigned to each MWA and task in Interprovincial Red Seal Examination for the trade

#### **Provincial/Territorial Abbreviations**

NL	Newfoundland and Labrador		
NS	Nova Scotia		
PE	Prince Edward Island		
NB	New Brunswick		
QC	Quebec		
ON	Ontario		
МВ	Manitoba		
SK	Saskatchewan		
AB	Alberta		
BC	British Columbia		
NT	Northwest Territories		
ΥT	Yukon Territory		
NU	Nunavut		

# DESCRIPTION OF THE HAIRSTYLIST TRADE

"Hairstylist" is this trade's official Red Seal occupational title approved by the CCDA.

Hairstylists shampoo, cut, style and chemically treat hair. In some jurisdictions, hairstylists may also provide services such as scalp treatments, hair addition applications and barbering techniques. To be a successful hairstylist, one must incorporate technical and interpersonal skills. Continuous personal and professional development and client retention are crucial for long-term success. Hairstylists may recommend styles based on trends, clients' physical features and lifestyle. Critical thinking, questioning and listening skills are important to serve their clientele. Depending on the workplace and jurisdiction, recommending and selling hair and skin products may be done by the hairstylist.

According to jurisdictional requirements, hairstylists may work in hair salons, spas, barber shops, schools, hair replacement clinics, health care establishments, hotels, and in the tourism, fashion and entertainment industries. With experience, hairstylists may move into other positions such as salon managers, salon owners, fashion consultants, educators, platform artists and product sales representatives. Hairstylists may be remunerated through salary, commission, a combination of salary and commission or chair rental agreements. Some hairstylists work out of their residences where by-laws allow.

Hairstylists work with various tools and equipment including brushes, combs, shears, clippers, razors, hair dryers and thermal tools. They own most of their tools and must keep them sanitized, disinfected and maintained according to health and safety rules and regulations.

Some hairstylists specialize in areas such as cutting, hair additions, chemical services and genderspectrum services. In addition, diversity across Canada may require further specialization in ethnic specific services.

Hairstylists work in clean environments, though the chemicals that they use may irritate their skin and have strong odours and fumes that may result in respiratory issues. Some physical considerations of this trade are long periods of standing, posture fatigue and repetitive motion. This may result in repetitive strain injury, back and foot pain, although ergonomic considerations may reduce these effects.

Key attributes for people entering this trade are communication skills, personal interaction, selfmotivation, coordination, manual dexterity, stamina, colour vision and depth perception. Respect, professionalism, teamwork, tact, discretion and creativity are important personal qualities. To keep current with trends and styles, hairstylists need to update their skills through trade shows, online platforms and other educational venues. They may need skills in using and maintaining social media sites to showcase and promote their services to existing and potential clients. They must also understand and implement personal and public hygiene procedures to maintain workplace health and safety.

Continuous learning and upgrading on styles, techniques, products and tools are crucial to this trade for professional success.

# **TRENDS IN THE HAIRSTYLIST TRADE**

#### New products and techniques

The introduction of bond rebuilders, which help protect the hair fiber, are allowing technical services that were previously unable to be performed to now be carried out.

There are new colouring techniques such as freehand, hair painting, stenciling and pixilating techniques that continue to gain popularity. There is an increase in multicolour service applications which impact time and cost.

With Canada's increasingly diverse population, there is an increased need for hairstylists to be able to work with a wide range of textures of hair.

With clients becoming more educated about trends, hairstylists need to be motivated to stay current in the industry. Along with trade shows and educational events, there are more opportunities to access information about styles and techniques through online learning platforms. Continuous learning is paramount to a hairstylist's success.

#### **Barbering and Facial Grooming**

Barbering and facial grooming are growing segments of the hairstylist industry. There is more focus on barbering and facial grooming. Because of this trend, there is a heightened awareness for skills in using clippers, trimmers and razors to create advanced styles such as fades and designs. This comes with the need for a heightened awareness for infection prevention and control.

#### **Digital Technology**

There is an increase in the use and management of social media to connect with existing and potential clients. Online platforms such as Facebook, Instagram and Twitter enable hairstylists to showcase their work and promote their salon. These platforms have become a powerful marketing tool.

#### Environmental

Hairstylists are more aware and accountable of the environmental footprint of products used in large quantities on an everyday basis in hair salons. The recycling of materials such as hair, colour tubes, bottles, aluminum foils, plastics, colours and other products is becoming more popular.

#### Health and Safety

The use of natural products containing plant extracts, vitamin complexes and essential oils is becoming more commonplace. These products may reduce the toxicity due to less exposure of chemical products and may reduce the risk of allergic and skin reactions.

Hairstylists are becoming more vigilant about health and safety issues such as infection prevention and control, use of Workplace Hazardous Materials Information System (WHMIS) and Occupational Health and Safety (OH&S).

#### Legislative

The *Personal Information Protection and Electronic Documents Act (PIPEDA)* is impacting the industry, further protecting the client and hairstylist. Caution should be exercised when handling personal information and using any images of clients in media and advertising.

# **ESSENTIAL SKILLS SUMMARY**

Essential skills are needed for work, learning and life. They provide the foundation for learning all other skills and enable people to evolve with their jobs and adapt to workplace change.

Through extensive research, the Government of Canada and other national and international agencies have identified and validated nine essential skills. These skills are used in nearly every occupation and throughout daily life in different ways.

A series of CCDA-endorsed tools have been developed to support apprentices in their training and to be better prepared for a career in the trades. The tools can be used independently or with the assistance of a tradesperson, trainer, employer, teacher or mentor to:

- understand how essential skills are used in the trades;
- learn about individual essential skills strengths and areas for improvement; and
- improve essential skills and increase success in an apprenticeship program.

The tools are available online or for order at: <u>https://www.canada.ca/en/employment-social-development/programs/essential-skills/profiles.html</u>.

The application of these skills may be described throughout this document within the skills and knowledge that support each sub-task of the trade. The following are summaries of the requirements in each of the essential skills, taken from the essential skills profile. A link to the complete essential skills profile can be found at <a href="http://www.red-seal.ca/">http://www.red-seal.ca/</a>.

### READING

Hairstylists read a variety of materials including bulletins, manufacturers' specifications and directions, notices, labels, product inserts, client history profiles and forms. They read regulations, agreements outlining chair-rental contracts, salaries and commissions. Hairstylists may read city by-laws to determine health and safety standards, licensing requirements and allowable business practices. They read articles and trade magazines to stay informed about industry trends and developments as well as descriptions of new products.

### **DOCUMENT USE**

Hairstylists locate information on labels to determine ingredients, storage techniques, safety data sheets (SDS) and safety hazards. They also review trend releases and specifications on swatch books, colour charts, diagrams and tables, and manuals in order to identify processing times, mixing ratios and colouring agents. They consult client records.

### WRITING

Hairstylists update client records. They complete forms and write reminders/notes to co-workers and clients. They also write a variety of material to promote services and products on social media sites.

### **ORAL COMMUNICATION**

Hairstylists communicate with clients to determine clients' needs and hairstyling service required. They discuss a variety of topics with clients including fashion trends and hairstyle choices. Hairstylists also exchange information with co-workers, supervisors and distributors. There may be a need to provide reassurance and resolve conflicts.

### NUMERACY

Hairstylists use numeracy in a range of tasks. For example, they measure the amount of fluids using scales, beakers and tubes. They also compare measurements of time, temperature and fluid volume to product specification and colouring charts. Hairstylists determine length of hair being cut. When scheduling appointments, they also determine the amount of time needed to complete appointments and maximize productivity by taking into consideration condition of hair, service being delivered and time specified on product information sheet. They complete financial transactions and collect payment for hairstyling, services and products. They must also calculate percentages for various activities.

### THINKING

Hairstylists use critical thinking skills to select tools and products required to create specific hairstyles and to judge the performance of hair care products by considering clients' hair. They use problem-solving skills to meet client preferences. Hairstylists evaluate condition of hair and scalp to determine treatment and hairstyle options.

### **DIGITAL TECHNOLOGY**

Hairstylists may use current technology to communicate with clients, distributors, access product manufacturers' website and update client information and book appointments. They may use calculators or point of sale systems to complete numeracy-related tasks. They may use social media for marketing themselves, networking with others, researching current trends, inspiring creativity and training/self-development.

### **WORKING WITH OTHERS**

Hairstylists may work independently or with other team members to perform tasks and optimize client experience in a professional manner. Hairstylists may also mentor apprentices.

### **CONTINUOUS LEARNING**

Continuous learning is important for hairstylists due to ongoing changes in the industry. They also learn by speaking with co-workers and colleagues and by participating in training. Hairstylists may also learn by reading articles, attending educational events and shows, consulting online platforms, analyzing photographs and noting hairstyle and fashion trends, and influencers.

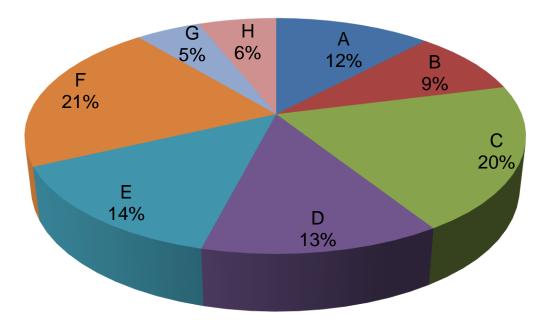
# **INDUSTRY EXPECTED PERFORMANCE**

All tasks must be performed according to the applicable jurisdictional standards and regulations. All health and safety rules and regulations must be respected and observed. Work should be done efficiently and with competence to industry standards without material waste or environmental damage. All requirements of employers, manufacturers, client specifications, OH&S and WHMIS regulations must be met. At a journeyperson level of performance, all tasks must be done with minimal direction and supervision. As a journeyperson progresses in their career, there is an expectation they continue to upgrade their skills and knowledge to maintain pace with industry and promote continuous learning in their trade through mentoring of apprentices.

# LANGUAGE REQUIREMENTS

It is expected that journeypersons are able to understand and communicate in either English or French, which are Canada's official languages. English or French are the common languages of business as well as languages of instruction in apprenticeship programs.

# PIE CHART OF RED SEAL EXAMINATION WEIGHTINGS



MWA A	Performs common occupational skills	12%
MWA B	Performs hair and scalp care	9%
MWA C	Cuts hair	20%
MWA D	Styles hair	13%
MWA E	Performs chemical texture services on hair	14%
MWA F	Alters hair colour	21%
MWA G	Performs specialized services	5%
MWA H	Performs salon operations	6%

This pie chart represents a breakdown of the interprovincial Red Seal examination. Percentages are based on the collective input from workers from the trade from across Canada. The Task Matrix on the next pages indicates the breakdown of tasks and sub-tasks within each Major Work Activity and the breakdown of questions assigned to the Tasks. The Interprovincial examination for this trade has 120 questions.

# HAIRSTYLIST TASK MATRIX

### A – Performs common occupational skills

Task A-1 A-1.01 Disinfects tools and A-1.02 Sanitizes towels, capes A-1.03 Maintains safe and Performs safety-related and hygienic equipment hygienic work environment and smocks functions 31% Task A-2 A-2.01 Uses manual tools A-2.02 Uses electric tools A-2.03 Uses major equipment Uses tools and equipment 27% Task A-3 A-3.01 Consults with client A-3.02 Plans client services A-3.03 Drapes client **Prepares for client services** 23% A-3.04 Uses documentation Task A-4 A-4.01 Uses communication A-4.02 Uses mentoring Uses communication and mentoring techniques techniques techniques 19%

### **B** – Performs hair and scalp care

Task B-6 Shampoos and conditions hair and scalp 47%

B-5.01 Analyzes hair and scalp for non-chemical services	B-5.02 Analyzes hair and scalp for chemical services	B-5.03 Responds to unfavourable hair and scalp reactions
B-6.01 Brushes hair	B-6.02 Controls flow and temperature of water	B-6.03 Manipulates hair and scalp using shampoo and conditioner
B-6.04 Performs hair and scalp treatment		

### C – Cuts hair

Task C-7 Cuts diverse textures of hair using cutting tools 78%

Task C-8 Cuts facial and nape hair 22%

C-7.01 Cuts hair with elevation	C-7.02 Cuts hair without elevation	C-7.03 Customizes haircuts
C-8.01 Trims facial and nape hair	C-8.02 Removes facial and nape hair with straight razor	

### D - Styles hair

Task D-9 Prepares and styles wet hair 51%	D-9.01 Uses styling aids for wet hair	D-9.02 Dries hair	D-9.03 Places hair using freestyle techniques
	D-9.04 Sets wet hair into style pattern using setting tools	D-9.05 Styles hair using finger waves and pin curls	
Task D-10 Styles and finishes dry hair 49%	D-10.01 Uses styling and finishing aids for dry hair	D-10.02 Styles hair using thermal tools and equipment	D-10.03 Styles updos
	D-10.04 Creates hairstyle with hair additions	D-10.05 Finishes hair	

### **E** – Performs chemical texture services on hair

Task E-11 Chemically waves hair 59%	E-11.01 Wraps hair	E-11.02 Processes hair with waving and neutralizing solutions	E-11.03 Removes tools	
Task E-12	E-12.01 Applies chemical	E-12.02 Processes hair with	E-12.03 Removes chemical	
Chemically relaxes hair	relaxers and neutralizing	chemical relaxers and	relaxers and neutralizing	
41%	products	neutralizing products	products	

### F - Alters hair colour

**21%** 

Task F-13 Colours hair 35%	F-13.01 Colours virgin hair	F-13.02 Colours regrowth	F-13.03 Colours hair using colour placement and techniques
Task F-14 Lightens hair 30%	F-14.01 Lightens virgin hair	F-14.02 Lightens regrowth	F-14.03 Lightens hair using customized placement and techniques
	F-14.04 Tones pre-lightened hair		
Task F-15 Performs colour correction 35%	F-15.01 Determines process	F-15.02 Removes unwanted colour	F-15.03 Completes colour correction

### **G** – Performs specialized services

Task G-16 Performs services for hair extensions, wigs and hairpieces 73%	G-16.01 Selects hair extensions, wigs and hairpieces	G-16.02 Customizes hair extensions, wigs and hairpieces	G-16.03 Maintains hair extensions, wigs and hairpieces
Task G-17 Performs basic services on the face and nape 27%	G-17.01 Performs depilatory facial and nape services	G-17.02 Colours facial hair	

### H - Performs salon operations

Task H-18 Performs front desk responsibilities 65%	H-18.01 Performs communication duties	H-18.02 Schedules appointments	H-18.03 Interacts with clients
	H-18.04 Completes financial transactions	H-18.05 Maintains inventory	H-18.06 Prices retail products
	H-18.07 Maintains retail displays		
Task H-19 Establishes business fundamentals 35%	H-19.01 Develops business plan	H-19.02 Presents professionalism	H-19.03 Markets products and services

# MAJOR WORK ACTIVITY A Performs common occupational skills

### TASK A-1 Performs safety-related and hygienic functions

### **TASK DESCRIPTOR**

Hairstylists clean, sanitize and disinfect tools and equipment to avoid cross-contamination.

### **A-1.01** Disinfects tools and equipment

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	ΥT	NU
yes	NV	NV	NV									

	SKILLS						
	Performance Criteria	Evidence of Attainment					
A-1.01.01P	clean tools and equipment	tools and equipment are cleaned so that disinfecting procedure is effective					
A-1.01.02P	select <i>method</i> of disinfection	<i>method</i> of disinfection is selected according to health and safety rules and regulations, type of contamination and type of tools and equipment					
A-1.01.03P	disinfect tools and equipment	tools and equipment are disinfected according to manufacturers' specifications and directions using <i>methods</i>					
A-1.01.04P	replace disinfecting solution	disinfecting solution is replaced according to manufacturers' specifications to maintain required disinfecting strength					
A-1.01.05P	store sanitizing and disinfecting solutions	sanitizing and disinfecting solutions are stored according to manufacturers' specifications					

### **RANGE OF VARIABLES**

methods include: spraying disinfectant, wiping, soaking tools in disinfectant solution

	KNOWLEDGE							
_	Learning Outcomes	Learning Objectives						
A-1.01.01L	demonstrate knowledge of disinfecting products, tools, and their applications	describe the importance of disinfection when working in a salon environment						
		identify types of cleaning and disinfecting products and their applications						
		identify types of disinfecting tools and equipment and their applications						
		identify hazards and describe safe work practices						
A-1.01.02L	demonstrate knowledge of the procedures used for disinfecting tools and equipment	describe the <i>methods</i> used to disinfect tools and equipment						
A-1.01.03L	demonstrate knowledge of regulatory requirements pertaining to the disinfection of tools and equipment	identify and describe workplace health and safety rules and regulations, <i>OH&amp;S</i> <i>Act</i> and WHMIS regulations						

methods include: spraying disinfectant, wiping, soaking tools in disinfectant solution

A-1.02 Sanitizes towels, ca	apes and smocks
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Ν	IL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	ΥT	NU
ye	es	yes	NV	NV	NV								

	SKILLS						
	Performance Criteria	Evidence of Attainment					
A-1.02.01P	operate washing and drying machine	washing and drying machines are operated according to manufacturers' specifications and directions					
A-1.02.02P	select detergent for towels, capes and smocks	detergent for towels, capes and smocks is selected					
A-1.02.03P	wash towels	towels are washed after every use and according to jurisdictional regulations					
A-1.02.04P	wash capes and smocks	capes and smocks are washed according to jurisdictional regulations					
A-1.02.05P	inspect capes, towels and smocks for stains and wear	capes, towels and smocks are inspected for stains and wear and replaced as required					

	KNOW	/LEDGE
	Learning Outcomes	Learning Objectives
A-1.02.01L	demonstrate knowledge of sanitizing products, tools and equipment, and their applications	describe the importance of sanitation when working in a salon environment
		identify types of sanitizing tools, equipment and products and their applications
		identify hazards and describe safe work practices
A-1.02.02L	demonstrate knowledge of the procedures used for sanitizing towels, capes and smocks	describe the procedure used to sanitize towels, capes and smocks
A-1.02.03L	demonstrate knowledge of regulatory requirements pertaining to the sanitization of towels, capes and smocks	identify and describe workplace health and safety rules and regulations pertaining to the sanitization of towels, capes and smocks

### A-1.03 Maintains safe and hygienic work environment

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	ΥT	NU
yes	NV	NV	NV									

	SKILLS								
	Performance Criteria	Evidence of Attainment							
A-1.03.01P	clean work area	work area is cleaned according to health and safety rules and regulations and for <i>infection control</i>							
A-1.03.02P	ensure that all areas for clients and employees are safe	<i>hazards</i> are removed or controlled to prevent injury or accidents							
A-1.03.03P	discard sharps	sharps are discarded according to health and safety rules and regulations to prevent infection and injury							
A-1.03.04P	use <b>personal protective equipment</b> (PPE)	<b>PPE</b> is used according to manufacturers' specifications and directions to protect self and client							
A-1.03.05P	use <b>safety equipment</b>	<i>safety equipment</i> is used according to manufacturers' specifications and directions							
A-1.03.06P	perform basic first aid	basic first aid is performed according to salon policies and procedures							

A-1.03.07P	store <b>salon supplies</b>	salon supplies are stored to maintain safety and cleanliness and according to jurisdictional regulations				
A-1.03.08P	maintain personal hygiene	personal hygiene is maintained				

*infection control* includes: washing hands, cleaning work station, keeping garbage bins covered, keeping towel bins covered

*hazards* include: slipping, tripping, electrical shock, blood spills, communicable diseases *personal protective equipment (PPE)* includes: gloves, smocks, masks, safety glasses *safety equipment* includes: fire extinguishers, first aid kits, eyewash station

*salon supplies* include: colour, lighteners, peroxide, chemical texturizers, cleaning products, styling products

	KNO	KNOWLEDGE							
	Learning Outcomes	Learning Objectives							
A-1.03.01L	demonstrate knowledge of safe and hygienic work practices	describe the importance of sanitation when working in a salon environment							
		identify <i>hazards</i> and describe safe work practices							
		describe methods of <i>infection control</i>							
		describe methods of disposal for infectious materials							
		identify types of <i>PPE</i> and <i>safety</i> <i>equipment</i> and describe their applications and limitations							
		describe the procedures used to maintain <b>PPE</b> and <b>safety equipment</b>							
		describe the importance of maintaining personal hygiene							
		describe basic first aid requirements and techniques							
A-1.03.02L	demonstrate knowledge of regulatory requirements pertaining to safety	identify and describe workplace health and safety rules and regulations							

### **RANGE OF VARIABLES**

*hazards* include: slipping, tripping, electrical shock, blood spills, communicable diseases

*infection control* includes: washing hands, cleaning work station, keeping garbage bins covered, keeping towel bins covered

infectious materials include: sharps, contaminated materials (towels, capes)

PPE includes: gloves, smocks, masks, safety glasses

safety equipment includes: fire extinguishers, first aid kits, eyewash station

### **TASK A-2** Uses tools and equipment

### **TASK DESCRIPTOR**

Hairstylists use tools and equipment to perform client services. They maintain their tools and equipment to maximize their longevity.

### A-2.01

### **Uses manual tools**

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	ΥT	NU
yes	NV	NV	NV									

	SK	ILLS
	Performance Criteria	Evidence of Attainment
A-2.01.01P	clean/sanitize, disinfect and oil <i>cutting tools</i>	<i>cutting tools</i> are cleaned/sanitized, disinfected and oiled according to manufacturers' specifications and directions
A-2.01.02P	replace worn and damaged <i>cutting tools</i> and their components	worn and damaged <i>cutting tools</i> and their components are replaced by a professional technician if necessary
A-2.01.03P	sharpen <i>cutting tools</i>	<i>cutting tools</i> are sharpened using a professional sharpening technician when needed
A-2.01.04P	remove debris from styling tools	debris from styling tools is removed
A-2.01.05P	replace or maintain chemical texturizing rods	chemical texturizing rods are maintained using <i>maintenance techniques</i> according to jurisdictional regulations by removing all traces of product or replaced when damaged
A-2.01.06P	organize and store <i>manual tools</i>	<i>manual tools</i> are organized and stored according to jurisdictional regulations
A-2.01.07P	maintain <i>colouring tools</i>	<b>colouring tools</b> are maintained according to jurisdictional regulations by removing all traces of product to prevent unintentional mixing of colours

### **RANGE OF VARIABLES**

cutting tools include: shears, blades

styling tools include: combs, brushes, clips, rollers

maintenance techniques are: cleaning and disinfecting tools after use

manual tools include: shears, chemical texturizing tools, combs, brushes, blades

*colouring tools* include: applicator bottles, non-metallic bowls, colour brushes, reusable highlighting caps and hooks

	KNOW	LEDGE				
	Learning Outcomes	Learning Objectives				
A-2.01.01L	demonstrate knowledge of <i>manual tools</i> , their characteristics, applications, and procedures for use	identify types of <i>manual tools</i> and describe their characteristics and applications				
		identify types of <i>cutting tools</i> and describe their characteristics and applications				
		identify types of <i>styling tools</i> and describe their characteristics and applications				
		identify types of chemical texturizing rods and describe their characteristics and applications				
		identify types of <i>colouring tools</i> and describe their characteristics and applications				
A-2.01.02L	demonstrate knowledge of the procedures used to inspect and maintain <i>manual</i> <i>tools</i>	describe the procedures used to inspect and maintain <i>manual tools</i>				
		describe the procedures used to inspect and maintain <i>styling tools</i>				
		describe the procedures used to inspect and maintain chemical texturizing tools				
		describe the procedures used to inspect and maintain <i>colouring tools</i>				
A-2.01.03L	demonstrate knowledge of regulatory requirements pertaining to the use and maintenance of <i>manual tools</i>	identify and describe health and safety rules and regulations				

manual tools include: shears, chemical texturizing tools, combs, brushes, blades

cutting tools include: shears, blades

styling tools include: combs, brushes, clips, rollers

*colouring tools* include: applicator bottles, non-metallic bowls, colour brushes, reusable highlighting caps and hooks

### A-2.02 Uses electric tools

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	ΥT	NU
yes	NV	NV	NV									

	SK	(ILLS
	Performance Criteria	Evidence of Attainment
A-2.02.01P	remove debris and oil from clippers and trimmers and then re-oil	debris and oil is removed from clippers and trimmers and they are re-oiled for optimal performance
A-2.02.02P	remove debris from filter in hair dryers	debris is removed from filter in hair dryers for optimal performance
A-2.02.03P	remove product build-up from surface of electric tools	product build-up is removed from surface of <i>electric tools</i>
A-2.02.04P	organize and store <i>electric tools</i>	electric tools are organized and stored
A-2.02.05P	inspect <i>electric tools</i>	electric tools are inspected and replaced or repaired according to manufacturers' specifications and directions

### **RANGE OF VARIABLES**

*electric tools* include: thermal tools (curling irons, flat irons), hair dryers, colour-processing equipment, clippers, trimmers

	KNOW	LEDGE
	Learning Outcomes	Learning Objectives
A-2.02.01L	demonstrate knowledge of <i>electric tools</i> , their characteristics, applications, and procedures for use	identify types of <i>electric tools</i> and describe their characteristics, applications and procedures for use
A-2.02.02L	demonstrate knowledge of the procedures used to inspect and maintain <i>electric</i> <i>tools</i>	describe the procedures used to inspect and maintain <i>electric tools</i>
A-2.02.03L	demonstrate knowledge of regulatory requirements pertaining to the use and maintenance of <i>electric tools</i>	identify and describe health and safety rules and regulations pertaining to the use and maintenance of <i>electric tools</i>

### **RANGE OF VARIABLES**

*electric tools* include: thermal tools (curling irons, flat irons), hair dryers, colour-processing equipment, clippers, trimmers

### A-2.03 Uses major equipment

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	ΥT	NU
yes	NV	NV	NV									

		SKILLS
	Performance Criteria	Evidence of Attainment
A-2.03.01P	select <i>major equipment</i>	<i>major equipment</i> is selected according to job task
A-2.03.02P	maintain <i>major equipment</i>	<i>major equipment</i> is maintained according to manufacturers' specifications
A-2.03.03P	adjust <i>major equipment</i>	<i>major equipment</i> is adjusted according to hairstylist ergonomic needs
A-2.03.04P	inspect <i>major equipment</i>	<i>major equipment</i> is inspected for breakage and malfunctions and arranged for repairs and replacements

### **RANGE OF VARIABLES**

*major equipment* includes: electric/hydraulic chairs, sinks, overhead hood dryers, stationary hood dryers, cutting stools, hair processing lamps, trolleys

	KNOW	LEDGE
	Learning Outcomes	Learning Objectives
A-2.03.01L	demonstrate knowledge of <i>major</i> <i>equipment</i> , their characteristics, applications, and procedures for use	identify types of <i>major equipment</i> and describe their characteristics, applications and procedures for use
A-2.03.02L	demonstrate knowledge of the procedures used to inspect and maintain <i>major</i> equipment	describe the procedures used to inspect and maintain <i>major equipment</i>
A-2.03.03L	demonstrate knowledge of regulatory requirements pertaining to the use and maintenance of <i>major equipment</i>	identify and describe health and safety rules and regulations pertaining to the use and maintenance of <i>major equipment</i>

#### **RANGE OF VARIABLES**

*major equipment* includes: electric/hydraulic chairs, sinks, overhead hood dryers, stationary hood dryers, cutting stools, hair processing lamps, trolleys

### **TASK A-3 Prepares for client services**

### **TASK DESCRIPTOR**

In order to ensure efficient delivery of services, hairstylists will refer to salon documents and have a thorough consultation with the client.

### A-3.01 Consults with client

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	ΥT	NU
yes	NV	NV	NV									

	Sł	KILLS
	Performance Criteria	Evidence of Attainment
A-3.01.01P	obtain <i>client information</i>	<i>client information</i> is obtained by completing forms and by asking questions
A-3.01.02P	determine client needs	client needs are determined by listening attentively
A-3.01.03P	identify condition of hair and scalp	<i>condition of hair and scalp</i> is identified in relation to past services
A-3.01.04P	identify <i>client features</i>	client features are identified
A-3.01.05P	identify client service required	client service required is identified and explained to client
A-3.01.06P	inform client of estimated time, cost and maintenance required for desired services	client is informed of estimated time, cost and maintenance required for desired <i>services</i>
A-3.01.07P	confirm services with client	services to be performed are confirmed with client

### **RANGE OF VARIABLES**

*client information* includes: style desires, allergies, sensitivity, medical conditions, hair history, formulas used, personal information

*condition of hair and scalp* includes: previous chemical treatments, products, hair history, unfavourable conditions of scalp and hair

*client features* include: skin tone, hair type, profile, facial shape, growth patterns *services* include: styling, cutting, chemical services, scalp treatments, shampoo

	KNO	WLEDGE
	Learning Outcomes	Learning Objectives
A-3.01.01L	demonstrate knowledge of consultation skills	identify types of <i>client information</i> required from client before performing <i>services</i>
		identify types of <i>salon documents</i> required to provide client <i>services</i>

		describe procedure to identify <i>condition</i> of hair and scalp and client features
		explain the process involved to perform client <i>services</i>
		describe procedure to determine time, cost and maintenance of proposed <i>service</i>
A-3.01.02L	demonstrate knowledge of the regulatory requirements pertaining to the collection of personal information	describe the Personal Information Protection and Electronic Documents Act (PIPEDA) in relation to the collection of personal information

*client information* includes: style desires, allergies, sensitivity, medical conditions, hair history, formulas used, personal information

services include: styling, cutting, chemical services, scalp treatments, shampoo

*salon documents* include: client scheduling system, manufacturers' specifications and directions, waivers, client records, receipts, consultation questionnaire, price lists, brochures

*condition of hair and scalp* includes: previous chemical treatments, products, hair history, unfavourable conditions of scalp and hair

client features include: skin tone, hair type, profile, facial shape, growth patterns

### A-3.02 Plans client services

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	ΥT	NU
yes	NV	NV	NV									

	SKILLS						
	Performance Criteria	Evidence of Attainment					
A-3.02.01P	assess time required for service	time required for service is assessed					
A-3.02.02P	organize schedule and manage time effectively	schedule is organized and time is managed effectively to coordinate multiple clients and services					
A-3.02.03P	select and organize products, supplies, tools and equipment	products, supplies, tools and equipment are selected and organized according to services to be performed					

### **RANGE OF VARIABLES**

services include: styling, cutting, chemical services, scalp treatments, shampoo, facial grooming

	KNOWLEDGE							
	Learning Outcomes	Learning Objectives						
A-3.02.01L	demonstrate knowledge of the procedures used to plan client <i>services</i>	describe procedures used to identify time required for <i>service</i> to be performed						
		describe the considerations required to schedule and manage time to coordinate multiple clients and <b>services</b>						
		describe procedures used to determine products, supplies, tools and equipment required for <i>services</i> to be performed						
		describe procedures used to organize products, supplies, tools and equipment						

services include: styling, cutting, chemical services, scalp treatments, shampoo, facial grooming

### A-3.03

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	ΥT	NU
yes	NV	NV	NV									

	SKILLS							
	Performance Criteria	Evidence of Attainment						
A-3.03.01P	select <i>cape</i>	cape is selected according to service						
A-3.03.02P	determine barrier required between neck and <i>cape</i>	barrier required between neck and <i>cape</i> is determined to protect skin and according to <i>service</i> being performed						
A-3.03.03P	drape <i>cape</i> on client	<i>cape</i> is draped on client to protect clothing and skin according to salon policies and procedures, and jurisdictional regulations						
A-3.03.04P	drape towel	client is draped with towel according to service being provided						
A-3.03.05P	secure <i>cape</i>	<i>cape</i> is secured around client's neck with appropriate fastening method						

#### **RANGE OF VARIABLES**

*capes* include: waterproof, nylon *services* include: styling, cutting, chemical, scalp treatments, shampoo

	KNOWLEDGE							
	Learning Outcomes	Learning Objectives						
A-3.03.01L	demonstrate knowledge of procedures used to drape clients	identify types of <i>capes</i> required for <i>service</i> to be performed						
		describe procedures used to establish barrier required between neck and <i>cape</i>						
		identify fasteners used to secure cape						
A-3.03.02L	demonstrate knowledge of regulatory requirements pertaining to draping	identify and describe workplace health and safety rules and regulations pertaining to draping						

*capes* include: waterproof, nylon *services* include: styling, cutting, chemical, scalp treatments, shampoo

### A-3.04 Uses documentation

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	ΥT	NU
yes	NV	NV	NV									

	SKILLS							
	Performance Criteria	Evidence of Attainment						
A-3.04.01P	record and store <i>client information</i>	<i>client information</i> is recorded and stored according to the <i>PIPEDA</i>						
A-3.04.02P	consult salon documents	salon documents are consulted						
A-3.04.03P	use swatch books and colour charts	swatch books and colour charts are used to select colour desired						
A-3.04.04P	organize information and documents	information and documents are organized according to salon policies and procedures using document management system						
A-3.04.05P	update <i>client information</i>	<i>client information</i> is updated						

### **RANGE OF VARIABLES**

*client information* includes: style desires, allergies, sensitivity, medical conditions, hair history, formulas used, personal information

*salon documents* include: client scheduling system, manufacturers' specifications and directions, waivers, client records, receipts, consultation questionnaire, price lists, brochures

	KNOWLEDGE							
	Learning Outcomes	Learning Objectives						
A-3.04.01L	demonstrate knowledge of trade-related documentation and its use	identify and interpret salon documents						
		identify, interpret and record <i>client</i> information						
		identify and interpret swatch books and colour charts						
		describe procedures used to organize information and documents in a document management system						
A-3.04.02L	demonstrate knowledge of the regulatory requirements pertaining to the collection of personal information	describe <i>PIPEDA</i> in relation to the collection of personal information						

*salon documents* include: client scheduling system, manufacturers' specifications and directions, waivers, client records, receipts, consultation questionnaire, price lists, brochures

*client information* includes: style desires, allergies, sensitivity, medical conditions, hair history, formulas used, personal information

### TASK A-4 Uses communication and mentoring techniques

### TASK DESCRIPTOR

Learning in the trades is done primarily in the workplace with tradespeople passing on their skills and knowledge to apprentices, as well as sharing knowledge among themselves. Apprenticeship is, and always has been about mentoring – learning workplace skills and passing them on. Because of the importance of this to the trade, this task covers the activities related to communication in the workplace and mentoring skills.

A-4.01 Uses communication techniques	A-4.01
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NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	ΥT	NU
yes	NV	NV	NV									

	SKILLS						
	Performance Criteria	Evidence of Attainment					
A-4.01.01P	demonstrate communication practices with individuals or in a group	instructions and messages are interpreted by all parties involved in communication					
A-4.01.02P	listen using <i>active listening</i> practices	active listening practices are utilized					

A-4.01.03P	receive and respond to feedback on work	response to feedback indicates understanding and that corrective measures are taken		
A-4.01.04P	explain and provide feedback	explanation and feedback is provided and task is carried out as directed		
A-4.01.05P	use questioning to improve communication	questions enhance understanding, on-the-job training and goal setting		
A-4.01.06P participate in safety and information meetings		meetings are attended, information is relayed to the workforce, and is applied		

active listening includes: hearing, interpreting, reflecting, responding, paraphrasing

	KNOWLEDGE				
	Learning Outcomes	Learning Objectives			
A-4.01.01L	demonstrate knowledge of trade terminology	define terminology used in the trade			
A-4.01.02L	demonstrate knowledge of effective communication practices	describe the importance of using effective verbal and non-verbal communication with <b>people in the workplace</b>			
		identify <b>sources of information</b> to effectively communicate			
		identify communication and <i>learning</i> styles			
		describe effective listening and speaking skills			
		identify <b>personal responsibilities and</b> <b>attitudes</b> that contribute to on-the-job success			
		identify the value of diversity in the workplace			
		identify communication that constitutes <i>harassment</i> and <i>discrimination</i>			

*people in the workplace* include: other tradespeople, colleagues, apprentices, supervisors, clients, authorities having jurisdiction (AHJ), manufacturers

*sources of information* include: regulations, codes, occupational health and safety requirements, AHJ requirements, company and client documentation

learning styles include: seeing it, hearing it, trying it

*personal responsibilities and attitudes* include: asking questions, working safely, accepting constructive feedback, time management and punctuality, respect for authority, good stewardship of materials, tools and property, efficient work practice

*harassment* includes: objectionable conduct, comment or display made either on a one-time or continuous basis that demeans, belittles, or causes personal humiliation or embarrassment to the recipient, cyber bullying

*discrimination* is prohibited based on: race, national or ethnic origin, colour, religion, age, sex, sexual orientation, gender identity or expression, marital status, family status, disability, genetic characteristics, pardoned conviction

#### A-4.02 Uses mentoring techniques

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	ΥT	NU
yes	NV	NV	NV									

	SKILLS					
	Performance Criteria	Evidence of Attainment				
A-4.02.01P	identify and communicate learning objective and point of lesson	apprentice or learner can explain the objective and point of the lesson				
A-4.02.02P	link skill to other skills and the job	skill order and unplanned learning opportunities are defined				
A-4.02.03P	demonstrate performance of a skill to an apprentice or learner	steps required to demonstrate a skill are performed				
A-4.02.04P	set up conditions required for an apprentice or learner to practice a skill	<i>practice conditions</i> are set up so that the skill can be practiced safely by the apprentice or learner				
A-4.02.05P	assess apprentice or learner's ability to perform tasks with increasing independence	performance of apprentice or learner improves with practice to a point where the skill can be done with little supervision				
A-4.02.06P	give supportive and corrective feedback	apprentice or learner adopts best practice after having been given supportive or corrective feedback				
A-4.02.07P	support apprentices or learners in pursuing technical training opportunities	technical training is completed within timeframe prescribed by apprenticeship authority				

A-4.02.08P	support anti-harassment in the workplace	workplace is <i>harassment</i> - and <i>discrimination</i> -free
A-4.02.09P	assess apprentice or learner suitability to the trade during probationary period	apprentice or learner is given feedback that helps them identify their own strengths and weaknesses and suitability for the trade

steps required to demonstrate a skill include: identifying the who, what, where, when, why, and how, explaining, showing, giving encouragement, following up to ensure skill is performed correctly

practice conditions means: guided, limited independence, full independence

*harassment* includes: objectionable conduct, comment or display made either on a one-time or continuous basis that demeans, belittles, or causes personal humiliation or embarrassment to the recipient, cyber bullying

*discrimination* is prohibited based on: race, national or ethnic origin, colour, religion, age, sex, sexual orientation, gender identity or expression, marital status, family status, disability, genetic characteristics, pardoned conviction

	KNOWLEDGE					
	Learning Outcomes	Learning Objectives				
A-4.02.01L	demonstrate knowledge of strategies for learning skills in the workplace	describe the importance of individual experience				
		describe the shared responsibilities for workplace learning				
		determine one's own learning preferences and explain how these relate to learning new skills				
		describe the importance of different types of skills in the workplace				
		describe the importance of <b>essential</b> skills in the workplace				
		identify different <i>learning styles</i>				
		identify different <i>learning needs</i> and strategies to meet them				
		identify <b>strategies to assist in learning a</b> skill				
A-4.02.02L	demonstrate knowledge of strategies for teaching workplace skills	identify different roles played by a workplace mentor				
		describe <i>mentoring skills</i>				
		explain the importance of identifying the point of a lesson				
		identify how to choose a good time to present a lesson				
		explain the importance of linking the lessons				

identify the components of the skill (the context)
describe considerations in setting up opportunities for skill practice
explain the importance of providing feedback
identify techniques for giving effective feedback
describe a skills assessment
identify methods of assessing progress
explain how to adjust a lesson to different situations

essential skills are: reading, writing, document use, oral communication, numeracy, thinking, working with others, digital technology, continuous learning

learning styles include: seeing it, hearing it, trying it

learning needs include: learning disabilities, learning preferences, language proficiency

*strategies to assist in learning a skill* include: understanding the principles of instruction, developing coaching skills, being patient, providing feedback

*mentoring skills* include: identifying the point of the skill, linking the practice and demonstration of the skill, giving feedback, assessing skills and progress

# **MAJOR WORK ACTIVITY B**

# **Performs hair and scalp care**

## TASK B-5 Analyzes and responds to hair and scalp conditions

## TASK DESCRIPTOR

Hair and scalp care allow the stylist to perform current and future services and make product recommendations to ensure the maintenance of the client's hair. Hair and scalp analysis enable stylists to make informed decisions promoting optimum health and condition of both the hair and scalp.

### B-5.01

#### Analyzes hair and scalp for non-chemical services

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	ΥT	NU
yes	NV	NV	NV									

	SKILLS				
	Performance Criteria	Evidence of Attainment			
B-5.01.01P	determine <i>hair characteristics</i>	<i>hair characteristics</i> are determined by visually inspecting the hair and feeling hair with hands and fingers			
B-5.01.02P	identify scalp disorders and conditions	scalp disorders and conditions are identified by visually inspecting the hair and scalp by parting the hair using hands or comb			
B-5.01.03P	identify <i>hair disorders and conditions</i>	<i>hair disorders and conditions</i> are identified by visually inspecting the hair and scalp by parting the hair using hands or comb			
B-5.01.04P	ask client about <i>health condition and medical history</i>	client's <i>health condition and medical history</i> is identified and considered			

## **RANGE OF VARIABLES**

*hair characteristics* include: density, porosity, texture, wave pattern, growth pattern, elasticity, stages of hair growth

*scalp disorders and conditions* include: head lice (pediculosis capitis), ringworm, cradle cap, hypopigmentation, hyperpigmentation, psoriasis, alopecia, dandruff, dry scalp, oily scalp, abrasions, eczema

*hair disorders and conditions* include: lice nits, dryness, split ends, breakage, chemical damage, fragile hair, compromised hair, beaded hair, knotted hair, hypopigmentation, hyperpigmentation

health condition and medical history includes: medication, hormonal changes, allergies, carcinomas

	KNOW	KNOWLEDGE				
	Learning Outcomes	Learning Objectives				
B-5.01.01L	demonstrate knowledge of <i>hair</i> and <i>scalp</i> characteristics, structure, disorders and conditions	identify <i>hair characteristics</i>				
		identify types of <i>hair</i> and <i>scalp disorders</i> and conditions				
B-5.01.02L	demonstrate knowledge of procedures used to analyze hair and scalp for non- chemical services	describe procedures used to inspect hair and scalp visually				
		describe procedures used to determine hair characteristics				
		explain the importance of obtaining client's <i>health condition and medical history</i>				
		describe the impact of health on <b>hair</b> and scalp disorders and condition				

*hair characteristics* include: density, porosity, texture, wave pattern, growth pattern, elasticity, stages of hair growth

structure of hair includes: cuticle, cortex, medulla

structure of scalp includes: hair root, papilla

*hair disorders and conditions* include: lice nits, dryness, split ends, breakage, chemical damage, fragile hair, compromised hair, beaded hair, knotted hair, hypopigmentation, hyperpigmentation

*scalp disorders and conditions* include: head lice (pediculosis capitis), ringworm, cradle cap, hypopigmentation, hyperpigmentation, psoriasis, alopecia, dandruff, dry scalp, oily scalp, abrasions, eczema

health condition and medical history includes: medication, hormonal changes, allergies, carcinomas

B-5.02	Analyzes hair and scalp for chemical services
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NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	ΥT	NU
yes	NV	NV	NV									

	SKILLS				
	Performance Criteria	Evidence of Attainment			
B-5.02.01P	ask client about <i>health condition and medical history</i>	client's <i>health condition and medical history</i> is identified			
B-5.02.02P	ask client about <i>environmental factors</i> <i>affecting hair</i> and previous natural and chemical services	client's exposure to <b>environmental</b> <b>factors affecting hair</b> and previous natural and chemical services are identified			

B-5.02.03P	determine <i>hair characteristics</i>	<i>hair characteristics</i> are determined by visually observing hair and feeling hair with hands and fingers
B-5.02.04P	determine degree of elasticity	degree of elasticity is determined by performing an elasticity strand test
B-5.02.05P	inspect scalp visually	scalp is visually inspected to identify scalp disorders and conditions
B-5.02.06P	perform patch test	patch test is performed to check for adverse reactions
B-5.02.07P	perform strand test	strand test is performed to select correct product, formula and application method
B-5.02.08P	inspect hair visually	hair is inspected for previous chemical services and damage

*health condition and medical history* include: medication, hormonal changes, dietary factors, allergies *environmental factors affecting hair* include: water qualities, air quality, pollution, climate change (wind, ultraviolet rays)

*hair characteristics* include: density, porosity, texture, wave pattern, growth pattern, elasticity, stages of hair growth

*scalp disorders and conditions* include: head lice (pediculosis capitis), ringworm, cradle cap, hypopigmentation, hyperpigmentation, psoriasis, alopecia, dandruff, dry scalp, oily scalp, abrasions, eczema

	KNOW	KNOWLEDGE				
B-5.02.01L	Learning Outcomes	Learning Objectives				
	demonstrate knowledge of <i>hair</i> and <i>scalp</i> <i>characteristics</i> , <i>structure</i> , <i>disorders</i> <i>and conditions</i>	identify <i>hair characteristics</i>				
		identify types of <i>hair</i> and <i>scalp disorders</i> and conditions				
B-5.02.02L	demonstrate knowledge of procedures used to analyze hair and scalp for chemical services	describe procedures used to inspect hair and scalp visually				
		describe procedures used to determine hair characteristics				
		explain the importance of obtaining client's <i>health condition and medical history</i>				
		describe the impact of health on <i>hair and scalp condition</i>				

B-5.02.03L	demonstrate knowledge of procedures used to analyze hair and scalp for chemical services	explain the importance of obtaining client's <i>health condition and medical</i> <i>history</i>
		explain the importance of obtaining environmental factors affecting hair
		describe the techniques used to determine <i>hair characteristics</i>

*hair characteristics* include: density, porosity, texture, wave pattern, growth pattern, elasticity, stages of hair growth

structure of scalp includes: hair root, papilla

structure of hair includes: cuticle, cortex, medulla

*hair disorders and conditions* include: lice nits, dryness, split ends, breakage, chemical damage, fragile hair, compromised hair, beaded hair, knotted hair, hypopigmentation, hyperpigmentation

*scalp disorders and conditions* include: head lice (pediculosis capitis), ringworm, cradle cap, hypopigmentation, hyperpigmentation, psoriasis, alopecia, dandruff, dry scalp, oily scalp, abrasions, eczema

*health condition and medical history* include: medication, hormonal changes, allergies, carcinomas *environmental factors affecting hair* include: water qualities, air quality, pollution, climate change (wind, ultraviolet rays)

### **B-5.03** Responds to unfavourable hair and scalp reactions

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	ΥT	NU
yes	NV	NV	NV									

	SKILLS					
	Performance Criteria	Evidence of Attainment				
B-5.03.01P	monitor hair and scalp visually during and after services	hair and scalp are visually monitored during and after services to check for <i>scalp irritation</i> and hair damage				
B-5.03.02P	remove tools and materials from hair	tools and materials are removed from hair				
B-5.03.03P	rinse products and solutions from hair and scalp	products and solutions are rinsed from hair and scalp according to manufacturers' specifications and directions				

B-5.03.04P	adjust water temperature and pressure	water temperature and pressure are adjusted according to unfavourable reaction
B-5.03.05P	advise client of next steps based on unfavourable reaction	client is advised of next steps based on unfavourable reaction according to manufacturers' warnings, jurisdictional regulations, and salon policies and procedures

*scalp irritation* includes: dryness, redness, burning, itchiness, sores, blisters, hives, scalp abrasions, inflammation, swelling

	KNOWLEDGE				
	Learning Outcomes	Learning Objectives			
B-5.03.01L	demonstrate knowledge of procedures used to analyze and respond to unfavourable hair and scalp reactions	describe procedures used to visually inspect hair and scalp			
		identify types of unfavourable reactions			
		identify types of treatments for unfavourable reactions			

## TASK B-6 Shampoos and conditions hair and scalp

## **TASK DESCRIPTOR**

Hairstylists shampoo and condition hair and scalp to cleanse, treat and prepare hair and scalp for further cutting and styling services.

B-6.01 Brushes hair												
NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	ΥT	NU
yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	NV	NV	NV

	SKILLS			
	Performance Criteria	Evidence of Attainment		
B-6.01.01P	inspect hair visually	hair is inspected visually to determine <i>hair enhancements</i> and condition		
B-6.01.02P	select and use brush	brush is selected and used according to hair characteristics		

B-6.01.03P	remove tangles	tangles are removed gently starting at the nape, moving from the hair ends toward the scalp
B-6.01.04P	move brush from scalp to ends	brush is moved from scalp to ends to loosen debris on hair and scalp, and increase blood circulation

*hair enhancements* include: coloured sprays, hair tinsel, hair extensions, wefts, wiglets, feathers, beads, gems, clips

hair characteristics include: density, porosity, texture, wave pattern, growth pattern, elasticity

	KNOWLEDGE				
	Learning Outcomes	Learning Objectives			
B-6.01.01L	demonstrate knowledge of brushes, their characteristics and applications for use	identify types of brushes for wet, dry <b>hair</b> and <b>enhancements</b>			
B-6.01.02L	demonstrate knowledge of techniques used to brush hair	identify procedures used to inspect <b>hair</b> visually for <i>enhancements</i>			
		describe situations where hair brushing should be avoided			
		describe technique used to detangle hair			
		describe technique used to brush hair			

#### **RANGE OF VARIABLES**

*hair enhancements* include: coloured sprays, hair tinsel, hair extensions, wefts, wiglets, feathers, beads, gems, clips

## **B-6.02** Controls flow and temperature of water

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	ΥT	NU
yes	NV	NV	NV									

	SKILLS					
	Performance Criteria	Evidence of Attainment				
B-6.02.01P	test and adjust flow and temperature of water	flow and temperature of water is tested and adjusted for client comfort				
B-6.02.02P	control direction of water	direction of water is controlled by holding nozzle				

	KNO	KNOWLEDGE				
	Learning Outcomes	Learning Objectives				
B-6.02.01L	demonstrate knowledge of procedures used to <i>control water</i>	describe the procedures used to control the flow and temperature of water				
		describe the procedures used to control the direction of water				

control water includes: water flow, water temperature available

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	ΥT	NU
yes	NV	NV	NV									

	SKILLS			
	Performance Criteria	Evidence of Attainment		
B-6.03.01P	select shampoo and conditioner	shampoo and conditioner are selected according to client's scalp, hair and service to be performed		
B-6.03.02P	distribute shampoo onto palm and emulsify before applying to scalp and hair	shampoo is distributed onto palm and emulsified before applying to scalp and hair		
B-6.03.03P	apply shampoo to scalp and hair	shampoo is applied to scalp and hair according to <i>hair characteristics</i>		
B-6.03.04P	lather shampoo and perform manipulations	shampoo is lathered and manipulations are performed using pads of fingers and pressure according to service being performed and client comfort		
B-6.03.05P	distribute conditioner onto palm and emulsify before applying to scalp and hair	conditioner is distributed onto palm and emulsified before applying to scalp and hair according to services being performed and <b>hair characteristics</b>		
B-6.03.06P	apply conditioner	conditioner is emulsified and applied according to services being performed and <i>hair characteristics</i>		
B-6.03.07P	adjust water temperature and pressure	water temperature and pressure are adjusted		
B-6.03.08P	rinse and handle hair	hair is rinsed and handled with hands and water to remove products		

B-6.03.09P	towel blot hair	hair is towel blotted to remove excess moisture
B-6.03.10P	wrap and secure wet hair in towel	wet hair is wrapped and secured in towel to remove excess moisture, and for client comfort

hair characteristics include: density, porosity, texture, wave pattern, growth pattern, elasticity

	KNOW	LEDGE
	Learning Outcomes	Learning Objectives
B-6.03.01L	demonstrate knowledge of the procedures used to manipulate hair and scalp using shampoo and conditioner	describe the procedures used to manipulate hair and scalp using shampoo and conditioner
		identify types of shampoos and conditioners
		describe the procedures used to choose shampoo and conditioner according to hair and scalp analysis
		describe the distance the water nozzle should be held from head

B-6.04

## Performs hair and scalp treatment

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	ΥT	NU
yes	NV	NV	NV									

	SKILLS				
	Performance Criteria	Evidence of Attainment			
B-6.04.01P	determine hair or scalp treatment required	hair or scalp treatment is determined according to results of hair and scalp analysis			
B-6.04.02P	apply hair and scalp treatments	hair and scalp treatments are applied according to manufacturers' specifications and directions			
B-6.04.03P	manipulate and massage scalp	scalp is manipulated and massaged by hand or by <b>equipment</b>			
B-6.04.04P	apply heat when required	heat is applied according to manufacturers' specifications and directions when required			
B-6.04.05P	rinse hair with water	hair is rinsed with water to remove products			

equipment includes: manual and electric massagers

KNOWLEDGE			
Learning Outcomes	Learning Objectives		
demonstrate knowledge of hair and scalp treatment products	identify types of hair and scalp treatments and their associated products		
	identify types of scalp massage equipment		
demonstrate knowledge of the procedures used to perform hair and scalp treatments	describe the procedures used to perform hair and scalp treatments		
	identify types of scalp massages performed by hand or with equipment		
	describe manipulation techniques used to massage scalp		
	identify benefits of a scalp massage		
	Learning Outcomes demonstrate knowledge of hair and scalp treatment products demonstrate knowledge of the procedures		

### **RANGE OF VARIABLES**

equipment includes: manual and electric massagers

**benefits of a scalp massage** include: enhances blood circulation, promotes relaxation, strengthens root of hair, softens and conditions hair, spreads natural oils of scalp

# **MAJOR WORK ACTIVITY C**

# **Cuts hair**

## TASK C-7 Cuts diverse textures of hair using cutting tools

## TASK DESCRIPTOR

Because of Canada's diverse population, it is extremely important for hairstylists to consider the specific needs of a wide variety of hair characteristics and styles. Haircutting involves the removal of hair from the head using various cutting tools and techniques to create a customized desired length, volume, form and shape.

C-7.01

Cuts hair with elevation

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	ΥT	NU
yes	NV	NV	NV									

	SK	LLS
	Performance Criteria	Evidence of Attainment
C-7.01.01P	determine suitability of style	suitability of style is determined taking into consideration client's face shape and body proportions
C-7.01.02P	analyze <i>hair characteristics</i>	<i>hair characteristics</i> are analyzed in order to plan haircut
C-7.01.03P	determine desired results and <i>cutting techniques</i>	<i>cutting techniques</i> are determined according to <i>hair characteristics</i> and desired results
C-7.01.04P	select and use <i>cutting tools</i>	<i>cutting tools</i> are selected and used according to <i>cutting technique</i> , <i>hair characteristics</i> and desired results
C-7.01.05P	section hair	hair is sectioned to achieve control, balanced distribution and desired results
C-7.01.06P	establish <b>guidelines</b>	<i>guidelines</i> are established to determine a starting point and plan for cut
C-7.01.07P	follow <b>guidelines</b>	<i>guidelines</i> are followed throughout the hair to achieve desired form and shape
C-7.01.08P	<i>maintain control</i> of hair throughout cut	client's hair tension is controlled during cut to achieve evenness of cut and achieve desired shape
C-7.01.09P	position client's head and body throughout cut	client's head and body is positioned throughout cut to achieve evenness of cut and desired shape

C-7.01.10P	remove length of hair	length of hair is removed with <i>cutting tool</i>
C-7.01.11P	crosscheck haircut	haircut is crosschecked to achieve desired results
C-7.01.12P	maintain moisture consistency throughout cut	moisture consistency is maintained to achieve evenness of cut
C-7.01.13P	position body stance	body stance is positioned according to hair section as it relates to the <i>cutting technique</i>
C-7.01.14P	perform visual evaluation throughout and after cut	visual evaluation is performed for design, shape and form

*hair characteristics* include: weight, shape, natural fall, growth patterns, density, texture, porosity, elasticity, overall health, form

*cutting techniques* include: point cutting, slide cutting, disconnection, blunt cutting *cutting tools* include: conventional shears, razors, texturizing shears, clippers, combs, clips *guidelines* include: interior, perimeter, travelling, stationary

*maintain control* includes: combing sections and subsections, applying necessary tension, holding hair at desired angle

	KNOW	/LEDGE
	Learning Outcomes	Learning Objectives
C-7.01.01L	demonstrate knowledge of elements and principles of cutting design	interpret client consultation results to determine cutting design
		identify prominent or irregular features
		interpret analysis of hair characteristics
C-7.01.02L	demonstrate knowledge of <i>haircuts with</i> elevation	identify types of <i>haircuts with elevation</i>
C-7.01.03L	demonstrate knowledge of the techniques used to cut hair with elevation	determine where excess hair needs to be removed
		identify types of <i>cutting tools</i> used for cutting hair with elevation and describe their characteristics and applications
		identify <i>cutting techniques</i> used for cutting hair with elevation
		identify combing and sectioning techniques
		identify the correct distribution of hair in relation to the sectioning line
		describe the purpose of elevations and angles used in cutting hair
		describe the outcome of the finished cut when using over-directed elevation
		explain horizontal, vertical and diagonal lines and angles used in hair cutting

explain the difference between a
stationary guide and a travelling guide
describe the purpose of maintaining consistent tension and moisture on the hair during cutting service
explain the importance of cross-checking haircut
cs describe ergonomics related to holding tools
describe ergonomics related to body position

*hair characteristics* include: weight, shape, natural fall, growth patterns, density, texture, porosity, elasticity, overall health, form

haircuts with elevation include: tapers, fades, layered, graduated

*cutting tools* include: conventional shears, razors, texturizing shears, clippers, combs, clips *cutting techniques* include: point cutting, slide cutting, disconnection, blunt cutting

C-7.02	Cuts hair without elevation
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NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	ΥT	NU
yes	NV	NV	NV									

	SKILLS					
	Performance Criteria	Evidence of Attainment				
C-7.02.01P	determine suitability of style	suitability of style is determined taking into consideration client's face shape and body proportions				
C-7.02.02P	analyze <i>hair characteristics</i>	<i>hair characteristics</i> are analyzed in order to plan haircut				
C-7.02.03P	determine desired results and <i>cutting</i> techniques	<i>cutting techniques</i> are determined according to <i>hair characteristics</i> and desired results				
C-7.02.04P	select and use <i>cutting tools</i>	<i>cutting tools</i> are selected and used according to <i>cutting technique</i> , <i>hair characteristics</i> and desired results				
C-7.02.05P	section hair	hair is sectioned to achieve control, balanced distribution and desired results				
C-7.02.06P	establish a stationary guideline	a stationary guideline is established to give starting point and line to follow throughout cut				
C-7.02.07P	comb hair without elevation to perimeter guideline	hair is combed without elevation to perimeter guideline				

C-7.02.08P	maintain control of hair throughout cut	client's hair tension is controlled during cut to achieve evenness of cut and desired shape
C-7.02.09P	position client's head and body throughout cut	client's head and body is positioned throughout cut to achieve evenness of cut and desired shape
C-7.02.10P	remove length from hair	length from hair is removed using <i>cutting</i> tool
C-7.02.11P	check haircut	haircut is checked to achieve desired results
C-7.02.12P	maintain consistent moisture content throughout cut	moisture content is maintained to achieve evenness of cut
C-7.02.13P	position body stance	body stance is positioned according to projection/elevation
C-7.02.14P	perform visual evaluation throughout and after cut	visual evaluation is performed for design shape, form and texture

*hair characteristics* include: weight, shape, natural fall, growth patterns, density, texture, porosity, elasticity, overall health, form

cutting techniques include: disconnected, zero degree elevation

cutting tools include: conventional shears, combs, clips

*maintain control* includes: combing sections and subsections, applying necessary tension, holding hair at desired angle, maintaining natural fall

	KNOV	VLEDGE		
	Learning Outcomes	Learning Objectives		
C-7.02.01L	demonstrate knowledge of elements and principles of cutting design	interpret client consultation results to determine cutting design		
		identify prominent or irregular features		
		interpret analysis of hair characteristics		
C-7.02.02L	demonstrate knowledge of <i>haircuts</i> without elevation	identify types of <i>haircuts without</i> elevation		
C-7.02.03L	demonstrate knowledge of technique used to cut hair without elevation	determine where excess hair needs to be removed		
		identify types of <i>cutting tools</i> used for cutting hair without elevation and describe their characteristics and applications		
		identify <i>cutting techniques</i> used for cutting hair without elevation		
		identify combing and sectioning techniques		
		identify horizontal and diagonal lines and angles used in hair cutting without elevation		
		explain the function of a stationary guide		

		describe the purpose of maintaining consistent tension and moisture on the hair during cutting service
		explain the importance of checking haircut for accuracy during cut
C-7.02.04L	demonstrate knowledge of ergonomics related to cutting hair	describe ergonomics related to holding tools
		describe ergonomics related to body position

*hair characteristics* include: weight, shape, natural fall, growth patterns, density, texture, porosity, elasticity, overall health, form

*haircuts without elevation* include: blunt, solid form (one-length), A-line bobs, page boy *cutting tools* include: conventional shears, combs, clips

cutting techniques include: disconnected, zero degree elevation

### C-7.03

## **Customizes haircuts**

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	ΥT	NU
yes	NV	NV	NV									

	SKILLS						
	Performance Criteria	Evidence of Attainment					
C-7.03.01P	determine suitability of style	suitability of style is determined taking into consideration client's face shape and body proportions					
C-7.03.02P	analyze <i>hair characteristics</i>	<i>hair characteristics</i> are analyzed in order to customize haircut					
C-7.03.03P	determine excess hair to be removed	excess hair to be removed is determined according to <i>hair characteristics</i> and <i>desired results</i>					
C-7.03.04P	select sections of hair	sections of hair are selected to determine where hair is to be removed to achieve <b>desired results</b>					
C-7.03.05P	<i>maintain control</i> of hair throughout cut	client's hair tension is controlled during cut to achieve evenness of cut and desired shape					
C-7.03.06P	position client's head and body throughout cut	client's head and body is positioned throughout cut to achieve evenness of cut and desired shape					
C-7.03.07P	maintain moisture consistency of hair in cutting location	moisture consistency is maintained according to selected <i>cutting tool</i> and <i>cutting technique</i>					

C-7.03.08P	select <i>cutting technique</i>	<i>cutting technique</i> is selected to personalize haircut
C-7.03.09P	remove hair	hair is removed using <i>cutting tools</i> and <i>cutting techniques</i> to achieve <i>desired</i> <i>results</i>
C-7.03.10P	manipulate hair	hair is manipulated to determine if more customizing is required
C-7.03.11P	position body stance	body stance is positioned according to hair section as it relates to <i>cutting technique</i>
C-7.03.12P	check haircut	haircut is checked to achieve desired results
C-7.03.13P	perform visual evaluation throughout and after cut	visual evaluation is performed for design shape and form

*hair characteristics* include: weight, shape, natural fall, growth patterns, density, texture, porosity, elasticity, overall health

desired results include: increased volume, reduced bulk, accentuated effects

*maintain control* includes: combing sections and subsections, applying necessary tension, holding hair at desired angle, maintaining natural fall

cutting tools include: conventional shears, razors, texturizing shears, clippers

*cutting techniques* include: undercutting, slide cutting, point cutting, texturizing, slithering, chunking, feathering, c-shaping, scooping

	KNOWLEDGE					
	Learning Outcomes	Learning Objectives				
C-7.03.01L	demonstrate knowledge of elements and principles of cutting design	interpret client consultation results to determine type of cutting design to be performed				
		identify prominent or irregular features				
		interpret analysis of hair characteristics				
		identify current trends and techniques for customizing haircuts				
C-7.03.02L	demonstrate knowledge of techniques used to customize haircuts	identify types of <i>cutting tools</i> used to customize haircuts and describe their characteristics and applications				
		identify <i>cutting techniques</i> used to customize haircuts				
		identify objectives of customizing haircuts				
		describe applications for customizing techniques				
		identify combing and sectioning techniques				

	identify horizontal, vertical and diagonal
	lines and angles used in customizing haircuts
	describe the purpose of maintaining consistent tension and moisture on the hair during customizing
	explain the importance of checking haircut for accuracy during cut
5 5	describe ergonomics related to holding tools
	describe ergonomics related to body position
	emonstrate knowledge of ergonomics lated to cutting hair

*hair characteristics* include: weight, shape, natural fall, growth patterns, density, texture, porosity, elasticity, overall health

cutting tools include: conventional shears, razors, texturizing shears, clippers

*cutting techniques* include: undercutting, slide cutting, point cutting, texturizing, slithering, chunking, feathering, c-shaping, scooping

## TASK C-8 Cuts facial and nape hair

## TASK DESCRIPTOR

Hairstylists remove unwanted facial and nape hair using cutting tools to create desired length and shape. They may perform shaving using straight razors to remove facial and nape hair.

### **C-8.01** Trims facial and nape hair

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	ΥT	NU
yes	NV	NV	NV									

	SKILLS						
	Performance Criteria	Evidence of Attainment					
C-8.01.01P	determine suitability of style	suitability of style is determined taking into consideration client's face shape and body proportions					
C-8.01.02P	select and use <i>cutting tools</i>	<i>cutting tools</i> are selected and used according to desired results					
C-8.01.03P	establish an outline	an outline is established to guide shape of facial and nape hair					

C-8.01.04P	remove unwanted length of facial hair	unwanted length of facial hair is removed by holding <i>cutting tool</i> at angle required to achieve desired shape
C-8.01.05P	eliminate unwanted weight lines	unwanted weight lines are eliminated by coordinating <i>cutting tool</i> and comb
C-8.01.06P	move <i>cutting tool</i> in the opposite direction of hair growth	<i>cutting tool</i> is moved in the opposite direction of hair growth to control natural growth patterns
C-8.01.07P	check facial and nape hair	facial and nape hair is checked to achieve evenness and balance
C-8.01.08P	detail facial and nape hair perimeters	facial and nape hair perimeters are <b>detailed</b> according to desired results

*cutting tools* include: shears (conventional, texturizing), razors, clippers, trimmers, blades, outliners *detailing techniques* include: using inverted trimmers to create sharp lines, using clipper blade by rocking to create a soft fade, laying trimmer blade flat while moving against skin

	KNOWLEDGE							
	Learning Outcomes	Learning Objectives						
C-8.01.01L	demonstrate knowledge of principles involved in analyzing facial and nape hair	identify facial and nape hair growth patterns						
		identify facial and nape hair density						
		identify skin characteristics						
		identify facial and nape shape						
		identify beard, moustache and sideburn styles						
C-8.01.02L	demonstrate knowledge of the technique used to trim facial and nape hair	identify <i>cutting tools</i> used for trimming facial and nape hair						
		identify <i>finishing and grooming</i> <i>techniques</i> used when trimming facial and nape hair						
		describe combing and sectioning techniques						
		describe detailing techniques						
		explain the importance of checking trim						

skin characteristics include: sensitivities, blemishes, growths

*beard, moustache and sideburn styles* include: goatee, pencil, handlebar, lambchop, muttonchops, chinstrap, lumberjack

*cutting tools* include: shears (conventional, texturizing), razors, clippers, trimmers, blades, outliners *finishing and grooming techniques* include: facial hair grooming, eyebrow and ear hair grooming, stray hair removal, brushing off loose hair

*detailing techniques* include: using inverted trimmers to create sharp lines, using clipper blade by rocking to create a soft fade, laying trimmer blade flat while moving against skin

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	ΥT	NU
yes	NV	NV	NV									

	SKILLS							
	Performance Criteria	Evidence of Attainment						
C-8.02.01P	analyze face and nape in preparation for shave	face and nape are analyzed to identify <i>skin characteristics</i> and contour of the face						
C-8.02.02P	apply hot towel	hot towel is applied to soften facial and nape hair						
C-8.02.03P	apply shaving cream	shaving cream is applied to allow straight razor to glide on skin						
C-8.02.04P	pull skin taut before using straight razor	skin is pulled taut before using straight razor to achieve clean shave						
C-8.02.05P	apply pressure on straight razor at correct angle in relation to contour	pressure is applied on straight razor at correct angle in relation to contour						
C-8.02.06P	detail facial and nape hair	facial and nape hair is detailed by using straight razor around perimeter to create clean and sharp lines						
C-8.02.07P	remove shaving cream	shaving cream is removed						
C-8.02.08P	apply aftershave and moisturizer	aftershave and moisturizer is applied to close pores, avoid infection and moisturize skin						

### **RANGE OF VARIABLES**

skin characteristics include: sensitivities, blemishes, growths

	KNOWLEDGE							
	Learning Outcomes	Learning Objectives						
C-8.02.01L	demonstrate knowledge of principles involved in analyzing facial and nape hair	identify facial and nape hair growth patterns						
		identify facial and nape hair density						
		identify skin characteristics						
		identify facial and nape shape						
		identify <b>beard, moustache and sideburn</b> s <b>tyles</b>						
C-8.02.02L	demonstrate knowledge of the technique used to remove facial and nape hair with straight razor	describe procedure used to determine outline and shape of desired results						
		describe technique used to cut facial and nape hair with straight razor						
		explain the benefits of applying aftershave and moisturizer						

skin characteristics include: sensitivities, blemishes, growths

*beard, moustache and sideburn styles* include: goatee, pencil, handlebar, lambchop, muttonchops, chinstrap, lumberjack

# **MAJOR WORK ACTIVITY D**

# **Styles hair**

## **TASK D-9 Prepares and styles wet hair**

## **TASK DESCRIPTOR**

Hairstylists mould and manipulate wet hair using styling products, tools and equipment to create direction, volume and texture.

## D-9.01 Uses styling aids for wet hair

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	ΥT	NU
yes	NV	NV	NV									

	SKILLS						
	Performance Criteria	Evidence of Attainment					
D-9.01.01P	remove excess moisture from hair	excess moisture is removed from hair using towel to prevent product dilution and to shorten drying time					
D-9.01.02P	select <b>styling aids</b>	styling aids are selected according to hair characteristics and desired finish					
D-9.01.03P	distribute <i>styling aids</i>	<i>styling aids</i> are distributed according to manufacturers' specifications, directions and desired results					

## **RANGE OF VARIABLES**

*styling aids* include: mousse, shine drops, serums, gel, thermal protectors, setting lotions, volumizers, setting spray, leave-in conditioner, toning spray, sea salt spray

*hair characteristics* include: weight, shape, natural fall, growth patterns, density, texture, porosity, elasticity, overall health

	KNOWLEDGE						
	Learning Outcomes	Learning Objectives					
D-9.01.01L	demonstrate knowledge of <i>styling aids</i> and their benefits	identify types of <i>styling aids</i> for wet hair and describe their benefits					
D-9.01.02L	demonstrate knowledge of the applications used to apply <i>styling aids</i>	describe the applications for using <b>styling</b> aids					

*styling aids* include: mousse, shine drops, serums, gel, thermal protectors, setting lotions, volumizers, setting spray, leave-in conditioner, toning spray, sea salt spray

#### D-9.02 Dries hair

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	ΥT	NU
yes	NV	NV	NV									

	SKILLS						
	Performance Criteria	Evidence of Attainment					
D-9.02.01P	select pre-drying technique	<i>pre-drying technique</i> is selected according to desired results					
D-9.02.02P	select drying equipment	<i>drying equipment</i> is selected according to type of service and desired results					
D-9.02.03P	select styling tools	<i>styling tools</i> are selected according to type of service and desired results					
D-9.02.04P	direct hair dryer nozzle in coordination with <i>styling tools</i>	hair dryer nozzle is directed in coordination with <i>styling tools</i>					
D-9.02.05P	hold hair dryer or place hood dryer at desired distance from hair and scalp	hair dryer is held or hood dryer is placed at desired distance from hair and scalp					
D-9.02.06P	determine airflow temperature, speed and direction	airflow temperature, speed and direction are determined for comfort, dryness and desired results					
D-9.02.07P	test hair	hair is tested by touch to verify dryness					

### **RANGE OF VARIABLES**

*pre-drying techniques* include: blotting hair with towel to shorten drying time, rough drying with fingers and hair dryer

*drying equipment* include: hair dryers, hood dryers, hot air brushes, lamps *styling tools* include: brushes, combs, rollers, clips

	KNOWLEDGE					
	Learning Outcomes	Learning Objectives				
D-9.02.01L	demonstrate knowledge of <i>drying</i> <i>techniques</i>	identify types of <b>pre-drying techniques</b> and describe their characteristics and applications				
		identify types of <i>drying techniques</i> and describe their characteristics and applications				
		identify <b>drying equipment</b> used to dry hair				

identify types of <b>styling tools</b> used to style hair
describe techniques used to dry hair with styling tools
describe technique used to set temperature on <i>drying equipment</i> to protect integrity of hair and scalp
list <b>safety practices</b> when using <b>drying</b> equipment
describe technique used with hot and cold temperature variations to set hair

*drying techniques* include: brush drying, finger drying, hood drying, diffusing, scrunching *pre-drying techniques* include: blotting hair with towel to shorten drying time, rough drying with fingers and hair dryer

drying equipment include: hair dryers, hood dryers, hot air brushes, lamps

styling tools include: brushes, combs, rollers, clips

*safety practices* include: directing air flow away from scalp, adjusting airflow temperature, keeping a safe distance between hair dryer and hair strand

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	ΥT	NU
yes	NV	NV	NV									

	SKILLS					
	Performance Criteria	Evidence of Attainment				
D-9.03.01P	arrange hair	hair is arranged using fingers and palms				
D-9.03.02P	direct hair with hands	hair is manipulated with hands according to desired results				

	KNOWLEDGE					
	Learning Outcomes	Learning Objectives				
D-9.03.01L	demonstrate knowledge of principles of styling hair	describe <b>elements and principles of</b> design				
		identify style requirements				
		explain the importance of staying current on trends and styles				

D-9.03.02L	demonstrate knowledge of arranging hair using freestyle techniques	identify types of styling aids used to freestyle hair
		describe the procedure used to style hair using freestyle techniques

*elements and principles of design* include: shape, form, movement, balance, rhythm, symmetry, line, colour, emphasis, proportion

style requirements include: volume, form, texture, design, colour, emphasis

## **D-9.04** Sets wet hair into style pattern using setting tools

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	ΥT	NU
yes	NV	NV	NV									

	SKILLS							
	Performance Criteria	Evidence of Attainment						
D-9.04.01P	select tool size and type	tool size and type are selected according to hair texture, density, wave pattern and desired results						
D-9.04.02P	choose set pattern and curl <i>placement</i> for tools	set pattern and tool <i>placement</i> are chosen according to desired results						
D-9.04.03P	comb hair smooth and manipulate over tools	hair is combed smooth and tools are placed using tension in direction of chosen set pattern						
D-9.04.04P	smooth ends	ends are smoothed by using tension and styling tools to avoid hooked ends						
D-9.04.05P	secure set	set is secured using <i>fasteners</i> placed on hair						
D-9.04.06P	select <i>drying equipment</i> to dry hair	drying equipment is selected to dry hair						
D-9.04.07P	test hair for dryness	hair is tested by hands to verify dryness						
D-9.04.08P	remove tools	tools are removed after hair cools without disturbing base						

### **RANGE OF VARIABLES**

*placements* include: on-base, off-base, half-off base, under-directed, over-directed *fasteners* include: clips, picks, clamps *drying equipment* includes: hair dryers, hood dryers

	KNOWLEDGE					
	Learning Outcomes	Learning Objectives				
D-9.04.01L	demonstrate knowledge of principles of styling hair	describe <b>elements and principles of</b> design				
		identify style requirements				
		explain the importance of staying current on trends and styles				
D-9.04.02L	demonstrate knowledge of techniques used to set wet hair into style pattern using setting tools	describe the procedures used to determine size, type of tool and style pattern				
		explain the various tool positions and <i>placements</i> and their <i>effects</i> on the outcome created by different base placement				

*elements and principles of design* include: shape, form, movement, balance, rhythm, symmetry, line, colour, emphasis, proportion

style requirements include: direction, volume, texture

placements include: on-base, off-base, half-off base, under-directed, over-directed

effects include: spiral, barrel curls, end curls, root curls

## **D-9.05** Styles hair using finger waves and pin curls

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	ΥT	NU
yes	yes	yes	no	yes	yes	yes	yes	yes	yes	NV	NV	NV

	SKILLS							
	Performance Criteria	Evidence of Attainment						
D-9.05.01P	select starting point	starting point is selected according to natural growth to demonstrate desired results						
D-9.05.02P	manipulate hair	hair is manipulated using fingers and tools to sculpt and mould to create C-shaping and directing the hair into an alternating C pattern						
D-9.05.03P	use fingers and comb to connect shaping and ridges	fingers and comb are used to connect shaping and ridges to maintain uniformity of finger waves						
D-9.05.04P	select pin curl type	pin curl type is selected according to desired results						
D-9.05.05P	use fingers and comb to mould and shape hair into smooth circular patterns	fingers and comb are used to mould and shape hair into a smooth circular pattern to achieve a carved or sculpted pin curl						

D-9.05.06P	secure pin curls at open end	pin curls are secured at open end
D-9.05.07P	place client under hood dryer and check hair periodically for dryness	client is placed under hood dryer to set hair and hair is checked periodically for dryness
D-9.05.08P	remove clips	clips are removed after hair cools without disturbing base
D-9.05.09P	style hair	hair is styled according to desired results

	KNOV	/LEDGE
	Learning Outcomes	Learning Objectives
D-9.05.01L	demonstrate knowledge of principles of styling hair	describe <b>elements and principles of</b> design
		identify style requirements
		explain the importance of staying current on trends and styles
D-9.05.02L	demonstrate knowledge of techniques used to style hair using finger waves and pin curls	describe the procedure used to determine starting point and desired results
		identify types of clips used to hold curls
		identify types of <i>drying equipment</i> used to dry curls
		identify types of <i>curls</i> created using moulding and sculpting techniques
		describe sculpting techniques used to style hair into desired results
		describe procedures used to <b>comb out</b> and <b>finish hair</b>

*elements and principles of design* include: shape, form, movement, balance, rhythm, symmetry, line, colour, emphasis, proportion

style requirements include: indentation, direction, volume, texture

drying equipment includes: hair dryer, hood dryer

*curls* include: cascade, barrel, stand up, sculpted, open-ended, closed-ended, full stem, half stem, no stem

comb out includes: backcombing, back brushing, teasing

finish hair includes: smoothing, polishing, tucking, checking silhouette, using finishing spray

## TASK D-10 Styles and finishes dry hair

## **TASK DESCRIPTOR**

Hairstylists create a finished look on dry hair by manipulating the volume, balance and shape of hair. They use thermal tools to alter texture and shape, and styling and finishing aids to protect and support the finished look.

## **D-10.01** Uses styling and finishing aids for dry hair

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	ΥT	NU
yes	NV	NV	NV									

	9	SKILLS
	Performance Criteria	Evidence of Attainment
D-10.01.01P	apply <b>styling</b> and <b>finishing aids</b>	<i>styling</i> and <i>finishing aids</i> are applied according to hair texture, density and desired results
D-10.01.02P	distribute styling and finishing aids	<i>styling</i> and <i>finishing aids</i> are distributed evenly through hair
D-10.01.03P	style hair with tools	hair is styled with tools according to desired results
D-10.01.04P	finish style	style is finished according to desired results

## **RANGE OF VARIABLES**

*styling aids* include: thermal protector, serums, gels, mousse, pomade, clays, wax, volumizers, dry shampoo, root sprays, texturizing sprays, fibre paste

finishing aids include: flexible hold sprays, firm hold sprays, sparkle sprays, colour sprays

	KNOW	KNOWLEDGE						
	Learning Outcomes	Learning Objectives						
D-10.01.01L	demonstrate knowledge of <i>styling</i> and <i>finishing aids</i> for dry hair, their characteristics and applications	identify types of <i>styling aids</i> and describe their characteristics and applications						
		identify types of <i>finishing aids</i> and describe their characteristics and applications						
D-10.01.02L	demonstrate knowledge of procedures for using <i>styling</i> and <i>finishing aids</i>	describe the procedures used for applying styling and finishing aids to hair						

*styling aids* include: thermal protector, serums, gels, mousse, pomade, clays, wax, volumizers, dry shampoo, root sprays, texturizing sprays, fibre paste

finishing aids include: flexible hold sprays, firm hold sprays, sparkle sprays, colour sprays

### **D-10.02** Styles hair using thermal tools and equipment

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	ΥT	NU
yes	NV	NV	NV									

	SK	(ILLS
	Performance Criteria	Evidence of Attainment
D-10.02.01P	select <i>thermal tools</i> and <i>equipment</i>	<i>thermal tools</i> and <i>equipment</i> are selected according to desired finish effect
D-10.02.02P	select styling tool	<i>styling tool</i> is selected according to desired results
D-10.02.03P	determine <i>styling tool</i> placement on the base of hair section	<i>styling tool</i> is placed on the base of hair section
D-10.02.04P	determine heat setting for <i>thermal tool</i> and <i>equipment</i>	heat setting of <b>thermal tool</b> and <b>equipment</b> is determined according to hair texture and condition to protect the integrity of the hair
D-10.02.05P	protect scalp with heat-resistant comb	scalp is protected with heat-resistant comb when using <i>thermal tools</i>
D-10.02.06P	comb section smooth	section is combed smooth from the base before applying the <i>thermal tool</i> to reshape hair
D-10.02.07P	use desired pressure and tension for the <i>thermal tool</i> selected	desired pressure and tension for the <i>thermal tool</i> selected is used
D-10.02.08P	<i>thermal tool</i> or <i>equipment</i> is used with consistent fluid motion	constant motion is used to create desired results
D-10.02.09P	direct hair through or on <i>thermal tool</i>	hair is directed through or on <i>thermal tool</i> to create desired effect and smooth ends
D-10.02.10P	remove <i>thermal tool</i> without disturbing base	<i>thermal tool</i> is removed without disturbing base

### **RANGE OF VARIABLES**

*thermal tools* include: curling wands, curling irons, flat irons, texture irons, hot rollers, airbrush *thermal equipment* includes: hood dryer, hair dryer *styling tools* include: combs, clips, rollers, brushes

	KNOW	LEDGE
	Learning Outcomes	Learning Objectives
D-10.02.01L	demonstrate knowledge of principles of styling hair	describe <b>elements and principles of</b> design
		identify style requirements
		explain the importance of staying current on trends and styles
D-10.02.02L	demonstrate knowledge of techniques used to style hair using <i>thermal tools</i> and <i>equipment</i> , and <i>styling tools</i>	identify types of <i>thermal tools</i> and <i>equipment</i> , and describe their characteristics and applications
		identify types of <i>styling tools</i> and describe their characteristics and applications
		describe brushing and combing techniques used to prepare hair for thermal styling
		describe techniques used to style hair using <i>thermal tools</i> and <i>equipment</i>
		list <b>safety practices</b> when using <b>thermal</b> tools and <b>equipment</b> , and <b>styling tools</b>

*elements and principles of design* include: shape, form, movement, balance, rhythm, symmetry, line, colour, emphasis, proportion

*style requirements* include: direction, volume, texture, balance, temperature of thermal tools and equipment

*thermal tools* include: curling wands, curling irons, flat irons, texture irons, hot rollers, airbrush *thermal equipment* includes: hood dryer, hair dryer

styling tools include: combs, clips, rollers, brushes

*safety practices* include: protecting scalp with comb when using thermal tools, directing air flow away from scalp, testing temperature of thermal tools and equipment, maintaining integrity of cords and equipment

## D-10.03 Styles updos

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	ΥT	NU
yes	NV	NV	NV									

		SKILLS
	Performance Criteria	Evidence of Attainment
D-10.03.01P	plan and prepare hair for updo	updo is planned and prepared using controlled sections of hair according to desired results
D-10.03.02P	create foundation and support	foundation and support is created by backcombing, back brushing, and using foundational support aids if desired
D-10.03.03P	distribute hair in direction of design	hair is distributed in direction of design to build focal point
D-10.03.04P	secure design	design is secured using pins or a sew-in- method according to desired results
D-10.03.05P	ornamentation is added	ornamentation is added according to desired results

## **RANGE OF VARIABLES**

ornamentations include: feathers, headbands, clips, barrettes, beads, gems, wefts, extensions

	KNOWLEDGE							
	Learning Outcomes	Learning Objectives						
D-10.03.01L	demonstrate knowledge of principles of styling hair	describe <b>elements and principles of</b> design						
		identify style requirements						
		describe the importance of staying current on trends and styles						
D-10.03.02L	demonstrate knowledge of techniques used to style updos	identify types of tools and styling aids used to design an updo						
		describe the brushing and combing techniques used to prepare hair for an updo style						
		describe techniques used to insert pins securely						
		describe the methods used for sew-in updos						

*elements and principles of design* include: shape, form, movement, balance, rhythm, symmetry, line, colour, emphasis, proportion

style requirements include: direction, volume, texture, balance, length

## **D-10.04** Creates hairstyle with hair additions

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	ΥT	NU
yes	NV	NV	NV									

	SKILLS			
	Performance Criteria	Evidence of Attainment		
D-10.04.01P	select and plan style	style is selected and planned using <i>hair addition</i> according to desired results		
D-10.04.02P	prepare hair for style	hair is prepared for style using controlled sections		
D-10.04.03P	create foundation and support	foundation and support is created according to desired results		
D-10.04.04P	secure hair addition	hair addition is secured		
D-10.04.05P	educate client	client is educated according to manufacturers' specifications and directions on home maintenance requirements and upkeep		

## **RANGE OF VARIABLES**

*hair additions* include: clip-ins, tape-ins, weaves, pre-bonded, fusion, micro-link, loop-and-lock, glue-in, glue-on, sew-in, nano-link

	KNOWLEDGE				
	Learning Outcomes	Learning Objectives			
D-10.04.01L	demonstrate knowledge of principles of styling hair	describe <b>elements and principles of</b> design			
		identify style requirements			
		describe the importance of staying current on trends and styles			
D-10.04.02L	demonstrate knowledge of techniques used to create hairstyle with <i>hair</i> additions	identify types of <i>hair additions</i>			
		describe the brushing and combing techniques used to prepare hair for <i>hair</i> additions			
		describe techniques used to create a foundation and support for <i>hair additions</i>			

		describe techniques used to secure <i>hair</i> <i>additions</i>
D-10.04.03L	demonstrate knowledge of home maintenance methods for <i>hair additions</i>	describe home maintenance methods for hair additions

*elements and principles of design* include: shape, form, movement, balance, rhythm, symmetry, line, colour, emphasis, proportion

style requirements include: direction, volume, texture, balance, length

*hair additions* include: clip-ins, tape-ins, weaves, pre-bonded, fusion, micro-link, loop-and-lock, glue-in, glue-on, sew-in, nano-link

## D-10.05 Finishes hair

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	ΥT	NU
yes	NV	NV	NV									

	SKILLS				
	Performance Criteria	Evidence of Attainment			
D-10.05.01P	loosen curls and waves with fingers or tools	curls and waves are loosened with fingers or tools to break up set pattern			
D-10.05.02P	smooth hair	hair is smoothed using <i>styling tools</i> according to desired results			
D-10.05.03P	use <b>styling aids</b>	styling aids are used to achieve a finished look according to desired results			

## **RANGE OF VARIABLES**

styling tools include: combs, clips, rollers, brushes

*styling aids* include: thermal protector, serums, gels, mousse, pomade, clays, wax, volumizers, dry shampoo, root sprays, texturizing sprays, paste

	KNOWLEDGE				
	Learning Outcomes	Learning Objectives			
D-10.05.01L	demonstrate knowledge of principles of styling hair	describe <b>elements and principles of</b> design			
		identify style requirements			
		describe the importance of staying current on trends and styles			
D-10.05.02L	demonstrate knowledge of techniques used to comb out hair	describe techniques used to create a foundation and support			
		identify types of <i>styling tools</i> and <i>aids</i> used to achieve a finished look			

D-10.05.03L	demonstrate knowledge of techniques used to finish hair	describe techniques used to smooth and finish hair
		identify types of <i>styling tools</i> and <i>aids</i> used to achieve a finished look

*elements and principles of design* include: shape, form, movement, balance, rhythm, symmetry, line, colour, emphasis, proportion

style requirements include: direction, volume, texture, balance, length

styling tools include: combs, clips, rollers, brushes

*styling aids* include: thermal protector, serums, gels, mousse, pomade, clays, wax, volumizers, dry shampoo, root sprays, texturizing sprays, paste

# **MAJOR WORK ACTIVITY E**

# **Performs chemical texture services on hair**

## TASK E-11 Chemically waves hair

## TASK DESCRIPTOR

Chemically waving hair permanently alters hair texture and wave formation by chemically restructuring the bonds that make up the internal structure of the hair. Hairstylists perform these services to modify texture of the hair.



Wraps hair

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	ΥT	NU
yes	NV	NV	NV									

	SKILLS					
	Performance Criteria	Evidence of Attainment				
E-11.01.01P	determine desired style	desired style is determined in order to select appropriate tools and placements				
E-11.01.02P	select tools	tools are selected according to length of hair and desired curls				
E-11.01.03P	section clean damp hair	clean damp hair is sectioned according to head form and hair type using clean partings to achieve desired wrap pattern				
E-11.01.04P	establish size of subsection	size of subsection is established in relation to tool to achieve even curl formation				
E-11.01.05P	comb hair in relation to subsection	hair is combed in relation to subsection to project hair and achieve required placement				
E-11.01.06P	comb sub-sectioned hair smooth	sub-sectioned hair is combed smooth to eliminate crossed, bunched and slanted hair				
E-11.01.07P	place end papers smoothly around subsection	end papers are placed smoothly around subsection to protect ends				
E-11.01.08P	wind hair on tool	hair is wound on tool obtaining correct distribution and tension to prevent hooked ends				

E-11.01.09P	secure tool	tool is secured for stability so that the elastics do not twist or bite into root area
E-11.01.10P	apply protective cream and secure cotton at hairline	protective cream is applied and cotton is secured at hairline for client safety

	KNOWLEDGE					
	Learning Outcomes	Learning Objectives				
E-11.01.01L	demonstrate knowledge of techniques used to wrap hair for chemical waving	identify types of tools used to wrap hair for chemical waving and describe their different curl outcomes				
		describe the combing techniques used to prepare hair for wrapping				
		identify sectioning patterns used to prepare hair for wrapping				
		identify types of wrapping techniques				
		identify types of <i>wrapping patterns</i> and their outcomes				
		identify types of end paper techniques				
E-11.01.02L	demonstrate knowledge of <i>safety</i> <i>practices</i> when wrapping hair for chemical waving	list the <i>safety practices</i> when wrapping hair for chemical waving for client safety and comfort				

wrapping techniques include: bookend, single-paper, double-paper

*wrapping patterns* include: single halo wrap, specialty wrap, brick lay, 6-panel, spiral, 9-block, double rod

*safety practices* include: applying protective cream, securing cotton at hairline, using chemical cape, using safety equipment and PPE, changing cotton

### E-11.02

Processes hair with waving and neutralizing solutions

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	ΥT	NU
yes	NV	NV	NV									

	S	KILLS
	Performance Criteria	Evidence of Attainment
E-11.02.01P	apply <b>waving solution</b> to wrapped hair	<i>waving solution</i> is applied to wrapped hair ensuring even saturation according to manufacturers' specifications and directions
E-11.02.02P	establish processing time	processing time is established according to <i>hair characteristics</i> and manufacturers' specifications and directions
E-11.02.03P	apply heat	heat is applied according to manufacturers' specifications and directions
E-11.02.04P	perform test curls in several areas	test curls are performed to determine curl formation according to manufacturers' specifications and directions
E-11.02.05P	adjust processing time	processing time is adjusted according to curl formation
E-11.02.06P	set water temperature and pressure	water temperature and pressure are set according to manufacturers' specifications and directions to achieve desired results and for client comfort
E-11.02.07P	establish rinsing time	rinsing time is established according to hair and manufacturers' specifications and directions
E-11.02.08P	rinse head thoroughly	head is rinsed thoroughly to achieve complete solution removal
E-11.02.09P	remove excess moisture from hair	excess moisture from hair is removed by applying gentle pressure using absorbent materials to ensure it is ready for neutralizing
E-11.02.10P	allow time for air oxidizing	time is allowed for air oxidizing according to manufacturers' specifications and directions
E-11.02.11P	apply neutralizer to processed hair	neutralizer is applied to processed hair according to manufacturers' specifications and directions to re-form bonds and stabilize the hair

*waving solutions* include: acid-balanced, buffered alkaline, alkaline, exothermic, endothermic *hair characteristics* include: density, texture, porosity, elasticity, overall health, previous chemical treatments

curl formation includes: s-curl formation, ribboning (separation and grouping)

	KNOW	/LEDGE
	Learning Outcomes	Learning Objectives
E-11.02.01L	demonstrate knowledge of chemical waving and neutralizing solutions	identify types of <b>waving solutions</b> used to modify texture of hair, their characteristics and applications
		identify purpose of neutralizing solution used to neutralize hair, its characteristics and applications
		describe the physical and chemical actions on the hair
		explain the pH scale in relation to chemical waving and neutralizing
		explain the air oxidizing process in relation to reforming
		describe the neutralizing process in relation to reforming
E-11.02.02L	demonstrate knowledge of techniques used to apply <b>waving</b> and neutralizing <b>solutions</b>	describe the techniques used to apply waving and neutralizing solutions
		explain the importance of saturating the hair with solutions
E-11.02.03L	demonstrate knowledge of the chemical effects of waving in relation to the structure of the hair	describe effect of solution processing time on the hair's structure
		describe changes to hair during the waving process
		describe procedures used to perform test curls
E-11.02.04L	demonstrate knowledge of the techniques used to remove <b>waving</b> and neutralizing <b>solutions</b> and excess moisture	explain the importance of setting the water temperature and pressure when rinsing solutions
		explain the importance of removing all solutions from hair
E-11.02.05L	demonstrate knowledge of the chemical effects of neutralizing in relation to the structure of the hair	explain the air oxidizing process
		explain the importance of removing excess moisture from hair before applying neutralizing solution

		describe the changes to hair during the neutralizing process
E-11.02.06L	demonstrate knowledge of <i>safety</i> <i>practices</i> related to chemical waving and neutralizing	list the <i>safety practices</i> when applying <i>waving</i> and neutralizing <i>solutions</i> to hair for client comfort and safety

*waving solutions* include: acid-balanced, buffered alkaline, alkaline, exothermic, endothermic *safety practices* include: using barrier creams, using chemical capes, using protective cotton, using safety equipment and PPE

E-11.03 Re

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	ΥT	NU
yes	NV	NV	NV									

	SKILLS						
	Performance Criteria	Evidence of Attainment					
E-11.03.01P	remove cotton and barrier cream from hairline	cotton and barrier cream are removed from hairline					
E-11.03.02P	release individual fastener	individual fastener is released to unwind tool					
E-11.03.03P	unwind tools and remove end papers	tools are unwound and end papers are removed gently to avoid damaging hair					

	KNO	WLEDGE
	Learning Outcomes	Learning Objectives
E-11.03.01L	demonstrate knowledge of techniques used to remove tools from hair	describe techniques used to remove tools from hair

## **TASK E-12 Chemically relaxes hair**

#### TASK DESCRIPTOR

Chemically relaxing hair permanently alters hair texture and wave formation by chemically restructuring the bonds that make up the internal structure of the hair. Hairstylists perform these services to modify hair texture by straightening or reducing the existing curl in the hair.

#### **E-12.01** Applies chemical relaxers and neutralizing products

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	ΥT	NU
yes	NV	NV	NV									

		SKILLS
	Performance Criteria	Evidence of Attainment
E-12.01.01P	apply protective cream	protective cream is applied for client safety
E-12.01.02P	select <i>tools</i>	tools are selected according to desired results
E-12.01.03P	analyze hair	hair is analyzed so that appropriate product can be selected
E-12.01.04P	section hair	hair is sectioned according to desired results
E-12.01.05P	apply <b>chemical relaxing product</b>	<i>chemical relaxing product</i> is applied according to <i>hair characteristics</i> , desired results and manufacturers' specifications and directions
E-12.01.06P	apply <b>neutralizing product</b>	<i>neutralizing product</i> is applied according to <i>hair characteristics</i> , desired results and manufacturers' specifications and directions

#### **RANGE OF VARIABLES**

*tools* include: non-metallic bowl, application brush, comb, clips, flat irons, dryers, round brush, chemical cape, cotton, PPE

*chemical relaxing products* include: sodium hydroxide, ammonium thioglycolate, no-lye relaxers, smoothing systems, re-forming systems

*hair characteristics* include: weight, shape, natural fall, growth patterns, speed of curl, density, texture, porosity, elasticity, overall health, previous chemical treatments

neutralizing products include: shampoos, liquids, creams, conditioners

	KNOW	LEDGE
	Learning Outcomes	Learning Objectives
E-12.01.01L	demonstrate knowledge of <i>chemical</i> <i>relaxing</i> and <i>neutralizing products</i> , their characteristics and applications	identify types of <i>chemical relaxing products</i> , their characteristics and applications
		identify types of <i>neutralizing products</i> used to neutralize hair, their characteristics and applications
		describe the physical and chemical action on the hair
		explain the pH scale
		describe the neutralizing process
E-12.01.02L	demonstrate knowledge of techniques used to apply <i>chemical relaxing</i> and <i>neutralizing products</i>	describe techniques used to apply <b>chemical relaxing</b> and <b>neutralizing</b> <b>products</b>
		identify <b>tools</b> used to apply <b>chemical</b> <b>relaxing</b> and <b>neutralizing products</b>
E-12.01.03L	demonstrate knowledge of <i>safety</i> <i>practices</i> related to <i>chemical relaxing</i> and <i>neutralizing products</i>	list <b>safety practices</b> when applying <b>chemical relaxing</b> and <b>neutralizing</b> <b>products</b> to hair for client comfort and safety

*chemical relaxing products* include: sodium hydroxide, ammonium thioglycolate, no-lye relaxers, smoothing systems, re-forming systems

neutralizing products include: shampoos, liquids, creams, conditioners

*tools* include: non-metallic bowl, application brush, comb, clips, flat irons, dryers, round brush, chemical cape, cotton, PPE

*safety practices* include: using barrier creams and base cream, using chemical capes, using protective cotton, using safety equipment and PPE

#### E-12.02

#### Processes hair with chemical relaxers and neutralizing products

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	ΥT	NU
yes	NV	NV	NV									

	SKILLS				
	Performance Criteria	Evidence of Attainment			
E-12.02.01P	establish <i>chemical relaxing product</i> processing time	<i>chemical relaxing product</i> processing time is established according to <i>hair</i> <i>characteristics</i> and manufacturers' specifications and directions			
E-12.02.02P	apply heat	heat is applied according to manufacturers' specifications and directions			
E-12.02.03P	perform strand tests on various areas of head	strand tests on various areas of head are performed to determine when product has reached desired results			
E-12.02.04P	establish neutralizing time	neutralizing time is established according to <i>hair characteristics</i> and <i>neutralizing</i> <i>products'</i> manufacturers' specifications and directions			
E-12.02.05P	adjust processing time	processing time is adjusted according to strand test results			

#### **RANGE OF VARIABLES**

*chemical relaxing products* include: sodium hydroxide, ammonium thioglycolate, no-lye relaxers, smoothing systems, re-forming systems

*hair characteristics* include: weight, shape, natural fall, growth patterns, speed of curl, density, texture, porosity, elasticity, overall health, previous chemical treatments

neutralizing products include: shampoos, liquids, creams, conditioners

	KNOWLEDGE				
	Learning Outcomes	Learning Objectives			
E-12.02.01L	demonstrate knowledge of <i>chemical</i> <i>relaxing</i> and <i>neutralizing products</i> , their characteristics and applications	identify types of <i>chemical relaxing products</i> , their characteristics and applications			
		identify types of <i>neutralizing products</i> used to neutralize hair, their characteristics and applications			
		describe the physical and chemical action on the hair			
		explain the pH scale			
		describe the neutralizing process			

E-12.02.02L	demonstrate knowledge of the techniques used to process hair with <i>chemical</i> <i>relaxing</i> and <i>neutralizing products</i>	describe procedures used to perform strand test to establish processing time
		describe the structural changes to hair during the relaxing process
		describe the structural changes to hair during the neutralizing process
		describe the processes used to neutralize the hair
E-12.02.03L	demonstrate knowledge of <b>safety</b> <b>practices</b> related to <b>chemical relaxing</b> and <b>neutralizing products</b>	list <b>safety practices</b> when processing <b>chemical relaxing</b> and <b>neutralizing</b> <b>products</b> to hair for client comfort and safety
		identify adverse reactions that could occur during relaxing process

*chemical relaxing products* include: sodium hydroxide, ammonium thioglycolate, no-lye relaxers, smoothing systems, re-forming systems

neutralizing products include: shampoos, liquids, creams, conditioners

*safety practices* include: using barrier creams, using chemical capes, using protective cotton, using safety equipment and PPE

#### **E-12.03** Removes chemical relaxers and neutralizing products

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	ΥT	NU
yes	NV	NV	NV									

	SKILLS				
	Performance Criteria	Evidence of Attainment			
E-12.03.01P	set water temperature and pressure	water temperature and pressure are set according to <i>hair characteristics</i> and manufacturers' specifications and directions to prevent damage			
E-12.03.02P	establish rinsing time for <i>chemical</i> relaxing products	rinsing time for <i>chemical relaxing</i> <i>products</i> is established according to <i>hair</i> <i>characteristics</i> and manufacturers' specifications and directions to achieve complete solution removal			
E-12.03.03P	rinse <i>chemical relaxing products</i> from hair thoroughly	<i>chemical relaxing products</i> are rinsed from hair thoroughly to achieve complete removal			

E-12.03.04P	remove excess moisture from hair	excess moisture from hair is removed by towel blotting using absorbent materials to ensure it is ready for neutralizing according to <i>neutralizing products</i> ' manufacturers' specifications and directions
E-12.03.05P	establish rinsing time for <i>neutralizing</i> <i>products</i>	rinsing time for <i>neutralizing products</i> is established according to <i>hair</i> <i>characteristics</i> and manufacturers' specifications and directions to achieve complete product removal
E-12.03.06P	rinse <b>neutralizing products</b> from hair thoroughly	<i>neutralizing products</i> are rinsed from hair thoroughly to achieve complete removal
E-12.03.07P	apply <i>finishing agent</i>	<i>finishing agent</i> is applied according to manufacturers' specifications and directions

*hair characteristics* include: weight, shape, natural fall, growth patterns, speed of curl, density, texture, porosity, elasticity, overall health, previous chemical treatments

*chemical relaxing products* include: sodium hydroxide, ammonium thioglycolate, no-lye relaxers, smoothing systems, re-forming systems

neutralizing products include: shampoos, liquids, creams, conditioners

finishing agents include: cuticle sealer, pH reducer

	KNOWLEDGE				
	Learning Outcomes	Learning Objectives			
E-12.03.01L	demonstrate knowledge of techniques used to remove <i>chemical relaxing</i> and <i>neutralizing products</i>	explain the importance of setting the water temperature and pressure when rinsing <b>chemical relaxing</b> and <b>neutralizing products</b>			
		explain the importance of removing all products from hair			
E-12.03.02L	demonstrate knowledge of <i>safety</i> <i>practices</i> related to <i>chemical relaxing</i> and <i>neutralizing products</i>	list <b>safety practices</b> when processing <b>chemical relaxing</b> and <b>neutralizing</b> <b>products</b> to hair for client comfort and safety			

#### **RANGE OF VARIABLES**

*chemical relaxing products* include: sodium hydroxide, ammonium thioglycolate, no-lye relaxers, smoothing systems, re-forming systems

neutralizing products include: shampoos, liquids, creams, conditioners

*safety practices* include: using barrier and base creams, using chemical capes, using protective cotton, using safety equipment and PPE

## **MAJOR WORK ACTIVITY F**

## **Alters hair colour**

## TASK F-13 Colours hair

#### **TASK DESCRIPTOR**

Hairstylists apply hair colour to virgin hair and regrowth to achieve lighter, darker, warmer and/or cooler results and to previously coloured hair to achieve darker, warmer and/or cooler results. These results can enhance the haircut and style, personal image and overall look of the client.

#### F-13.01

**Colours virgin hair** 

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	ΥT	NU
yes	NV	NV	NV									

	SKILLS			
	Performance Criteria	Evidence of Attainment		
F-13.01.01P	determine <i>factors</i>	factors are determined		
F-13.01.02P	select formula and <i>application</i>	formula and <b>application</b> are selected according to analysis of factors and desired results		
F-13.01.03P	select hair colouring product	hair colouring product is selected according to desired results		
F-13.01.04P	select <i>tools</i>	tools are selected according to application technique		
F-13.01.05P	perform patch test	patch test is performed to check for adverse reactions		
F-13.01.06P	apply product	product is applied according to manufacturers' specifications and directions and desired results		
F-13.01.07P	establish processing time	processing time is established according to manufacturers' specifications and directions		
F-13.01.08P	monitor colouring process and client	colouring process and client are monitored for development of colour and client's safety and comfort		

F-13.01.09P	perform strand test	strand test is performed to determine when product has reached desired results
F-13.01.10P	remove product	product is removed by emulsifying and according to manufacturers' specifications and directions to stop processing action

*factors* include: natural level of hair, desired results, underlying pigment, percentage of grey, hair integrity *applications* include: highlights, full head, partial head

hair colouring products include: temporary, semi, demi, permanent

*tools* include: resources (swatch books, colour charts), tail comb, non-metallic clips, paddle boards, foils, cotton, non-metallic bowls, application brush, application bottle

application techniques include: foiling, blocking, freehand

	KNOWLEDGE				
	Learning Outcomes	Learning Objectives			
F-13.01.01L	demonstrate knowledge of <i>hair colouring</i> <i>products</i> and <i>developers</i> , their characteristics and applications	explain the law of colour			
		explain the level system of colour identification			
		describe the effects of warm and cool tones to formulas			
		explain the influence of underlying/contributing pigmentation in hair when formulating <i>hair colouring</i> <i>products</i>			
		identify types of <i>hair colouring products</i> and describe their characteristics and applications			
		identify types of <i>developers</i> and describe their characteristics and applications			
		identify non-oxidative <i>hair colouring</i> products			
		identify oxidative <i>hair colouring</i> products			
		explain the effects of non-oxidative and oxidative <i>hair colouring products</i> on the hair structure			
F-13.01.02L	demonstrate knowledge of techniques used to colour virgin hair	interpret manufacturers' specifications and directions			
		describe procedures used to determine the texture and integrity of the hair			
		describe procedures used to determine the formula and <i>application technique</i>			

	identify types of <b>tools</b> used for application and describe their characteristics and applications
	describe procedures used to prepare colour mixture
	describe techniques used to apply colour to virgin hair
	describe procedures used to perform patch test
	describe procedures used to perform strand test
	list <b>safety practices</b> when processing hair with colour
demonstrate knowledge of regulatory requirements and <i>safety practices</i>	identify and describe workplace <i>safety practices</i> and jurisdictional regulations

hair colouring products include: temporary, semi, demi, permanent

developers include: 5 volume, 10 volume, 20 volume, 30 volume, 40 volume

application techniques include: foiling, blocking, freehand

*tools* include: resources (swatch books, colour charts), tail comb, non-metallic clips, paddle boards, foils, cotton, non-metallic bowls, application brush, application bottle

*safety practices* include: performing patch test, protecting skin and clothing, monitoring client safety and comfort, following manufacturers' specifications and directions

#### F-13.02 Colours regrowth

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	ΥT	NU
yes	NV	NV	NV									

	SK	LLS
	Performance Criteria	Evidence of Attainment
F-13.02.01P	determine <i>factors</i>	factors are determined
F-13.02.02P	select formula and <i>application technique</i>	formula and <i>application technique</i> are selected
F-13.02.03P	select tools for application	tools for application are selected according to application technique
F-13.02.04P	determine application sequence	application sequence is determined according to levels of lift, deposit and grey coverage deposit
F-13.02.05P	apply product to regrowth area only	product is applied to regrowth area only according to manufacturers' specifications and directions to prevent demarcation lines

F-13.02.06P	establish processing time	processing time is established according to manufacturers' specifications and directions
F-13.02.07P	determine the need and process to refresh ends	the need and process to refresh ends are determined
F-13.02.08P	perform strand test when refreshing ends	strand test is performed when refreshing ends to determine when product has reached desired results
F-13.02.09P	remove product	product is removed by emulsifying according to manufacturers' specifications and directions to stop processing action

*factors* include: natural level of hair, desired results, underlying pigment, percentage of grey, hair integrity *application techniques* include: bowl and brush, bottle

*tools* include: resources (swatch books, colour charts), application brush, application bottle, non-metallic bowls, tail comb, non-metallic clips

	KNOW	LEDGE
	Learning Outcomes	Learning Objectives
F-13.02.01L	demonstrate knowledge of <i>hair colouring products</i> and <i>developers</i> , their characteristics and applications	explain the law of colour
		explain the level system of colour identification
		describe the effects of warm and cool tones to formulas
		explain the influence of underlying/contributing pigmentation in hair when formulating <i>hair colouring</i> <i>products</i>
		identify types of <i>hair colouring products</i> and describe their characteristics and applications
		identify non-oxidative <i>hair colouring</i> products
		identify oxidative <i>hair colouring</i> products
		explain the effects of non-oxidative and oxidative <i>hair colouring products</i> on the hair structure
		explain the importance of understanding the compatibility of <i>hair colouring</i> <i>products</i> on previously chemically treated hair
F-13.02.02L	demonstrate knowledge of techniques used to colour regrowth	interpret manufacturers' specifications and directions

		describe procedures used to determine the texture and integrity of the hair
		describe procedures used to determine the formula and <i>application technique</i>
		identify types of <i>tools</i> used for application and describe their characteristics and applications
		describe procedures used to prepare colour mixture
		describe techniques used to apply colour to regrowth
		describe procedures used to perform strand test when refreshing ends
		describe the importance of regrowth application not overlapping on previously coloured hair
		list <b>safety practices</b> when processing hair with colour
F-13.02.03L	demonstrate knowledge of regulatory requirements and <i>safety practices</i>	identify and describe workplace <b>safety</b> <b>practices</b> and jurisdictional regulations

hair colouring products include: semi, demi, permanent

developers include: 5 volume, 10 volume, 20 volume, 30 volume, 40 volume

application techniques include: bowl and brush, bottle

*tools* include: resources (swatch books, colour charts), application brush, application bottle, non-metallic bowls, tail comb, non-metallic clips

*safety practices* include: performing patch test, protecting skin and clothing, monitoring client safety and comfort, following manufacturers' specifications and directions

F-13.03	Colours hair using colour placement and techniques
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NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	ΥT	NU
yes	NV	NV	NV									

	S	SKILLS
	Performance Criteria	Evidence of Attainment
F-13.03.01P	determine <i>factors</i>	factors are determined
F-13.03.02P	select formula, colour placement and application technique	formula, colour placement and application technique are selected according to desired results
F-13.03.03P	select <i>tools</i> for application	<i>tools</i> for application are selected according to <i>application technique</i>

F-13.03.04P	apply product	product is applied to achieve even distribution using <i>tools</i>
F-13.03.05P	establish processing time	processing time is established according to manufacturers' specifications and directions
F-13.03.06P	monitor colouring process and client	colouring process and client are monitored for development of colour and client's safety and comfort
F-13.03.07P	remove product in sequence	product is removed in sequence according to desired results

*factors* include: natural level of hair, desired results, underlying pigment, percentage of grey, hair integrity *application techniques* include: foiling, blocking, freehand, special effects

*tools* include: resources (swatch books, colour charts), tail comb, non-metallic clips, paddle boards, foils, cotton, non-metallic bowls, application brush, application bottle

	KNOW	LEDGE
	Learning Outcomes	Learning Objectives
F-13.03.01L	demonstrate knowledge of <i>hair colouring products</i> and <i>developers</i> , their characteristics and applications	explain the law of colour
		explain the level system of colour identification
		describe the effects of warm and cool tones to formulas
		explain the influence of underlying/contributing pigmentation in hair when formulating <i>hair colouring</i> <i>products</i>
		identify types of <i>hair colouring products</i> and describe their characteristics and applications
		identify types of <i>developers</i> and describe their characteristics and applications
		identify non-oxidative <i>hair colouring</i> products
		identify oxidative <i>hair colouring</i> products
		explain the effects of non-oxidative and oxidative <i>hair colouring products</i> on the hair structure
		explain the importance of understanding the compatibility of products on previously chemically treated hair

F-13.03.02L	demonstrate knowledge of techniques used to colour hair using colour placement and <b>application techniques</b>	interpret manufacturers' specifications and directions
		describe procedures used to determine the texture and integrity of the hair
		describe procedures used to determine the formula, colour placement and <i>application techniques</i>
		identify types of <b>tools</b> used for application and describe their characteristics and applications
		describe procedures used to prepare colour mixture
		describe techniques used to apply colour to hair
		describe procedures used to perform strand test
		list <b>safety practices</b> when processing hair with lightener
F-13.03.03L	demonstrate knowledge of regulatory requirements and <i>safety practices</i>	identify and describe workplace <i>safety practices</i> and jurisdictional regulations

hair colouring products include: temporary, semi, demi, permanent

developers include: 5 volume, 10 volume, 20 volume, 30 volume, 40 volume

application techniques include: foiling, blocking, freehand, special effects

*tools* include: resources (swatch books, colour charts), tail comb, non-metallic clips, paddle boards, foils, cotton, non-metallic bowls, application brush, application bottle

*safety practices* include: performing patch test, protecting skin and clothing, monitoring client safety and comfort, following manufacturers' specifications and directions

## TASK F-14 Lightens hair

#### **TASK DESCRIPTOR**

Hairstylists apply lighteners to virgin hair, regrowth and previously coloured hair to achieve lighter results. These results can be enhanced or neutralized by toning the hair colour warmer or cooler.

#### F-14.01 Lightens virgin hair

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	ΥT	NU
yes	NV	NV	NV									

	SKILLS					
	Performance Criteria	Evidence of Attainment				
F-14.01.01P	determine <i>factors</i>	factors are determined				
F-14.01.02P	select lightening formula and <i>application</i> technique	lightening formula and <i>application</i> <i>technique</i> are selected according to desired results				
F-14.01.03P	select <i>tools</i>	<i>tools</i> are selected according to formula and <i>application technique</i>				
F-14.01.04P	apply product and follow procedure for lightening virgin hair	product is applied and procedure is followed for lightening virgin hair according to desired results to achieve even lightening				
F-14.01.05P	monitor lightening process and time	lightening process and time are monitored to achieve desired level				
F-14.01.06P	perform strand test	strand test is performed to determine when product has reached desired level				
F-14.01.07P	remove product	product is removed according to manufacturers' specifications and directions to stop processing action				

#### **RANGE OF VARIABLES**

*factors* include: natural level of hair, desired results, underlying pigment, percentage of grey, hair integrity *application techniques* include: foiling, blocking, freehand, full head

*tools* include: resources (swatch books, colour charts), tail comb, non-metallic clips, paddle boards, foils, cotton, non-metallic bowls, application brush, application bottle

	KNOWLEDGE						
	Learning Outcomes	Learning Objectives					
F-14.01.01L	demonstrate knowledge of <i>lighteners</i> and <i>developers</i> , their characteristics and applications	describe the effects of lightening hair, its uses, advantages and disadvantages					
		identify types of <i>lighteners</i> , and describe their characteristics and applications					
		identify types of <i>developers</i> and describe their characteristics and applications					
		explain the composition and chemical action of products used to lighten hair colour					
F-14.01.02L	demonstrate knowledge of techniques used to lighten virgin hair	describe procedures used to determine the texture and integrity of the hair					
		describe procedures used to determine the lightening formula and <i>application</i> <i>technique</i>					
		identify types of <i>tools</i> used for application and describe their characteristics and application					
		describe procedures used to prepare lightening mixture					
		describe techniques used to apply lightener to hair					
		describe guidelines used to establish lightening processing time					
		describe procedures used to perform strand test					
		list <b>safety practices</b> when processing hair with lightener to achieve desired results					
F-14.01.03L	demonstrate knowledge of regulatory requirements and <i>safety practices</i>	identify and describe workplace <b>safety</b> <b>practices</b> and jurisdictional regulations					

*lighteners* include: oil lighteners, cream lighteners, powder lighteners, clay-based lighteners, developers *developers* include: 10 volume, 20 volume, 30 volume, 40 volume

application techniques include: foiling, blocking, freehand, full head

*tools* include: resources (swatch books, colour charts), tail comb, non-metallic clips, paddle boards, foils, cotton, non-metallic bowls, application brush, application bottle

*safety practices* include: performing patch test, protecting skin and clothing, monitoring client safety and comfort, following manufacturers' specifications and directions

#### **F-14.02** Lightens regrowth

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	ΥT	NU
yes	NV	NV	NV									

	SKILLS					
	Performance Criteria	Evidence of Attainment				
F-14.02.01P	determine <i>factors</i>	factors are determined				
F-14.02.02P	select lightening formula and developer	lightening formula and developer are selected according to desired results				
F-14.02.03P	select <i>tools</i>	tools are selected according to application				
F-14.02.04P	apply product and follow procedure for lightening regrowth	product is applied and procedure is followed for lightening regrowth according to desired results to achieve even lightening				
F-14.02.05P	monitor lightening process and time	lightening process and time are monitored to achieve desired level				
F-14.02.06P	remove product	product is removed according to manufacturers' specifications and directions to stop processing action				

#### **RANGE OF VARIABLES**

*factors* include: natural level of hair, desired results, underlying pigment, percentage of grey, hair integrity *tools* include: resources (swatch books, colour charts), tail comb, non-metallic clips, non-metallic bowls, application brush, application bottle

	KNOWLEDGE					
	Learning Outcomes	Learning Objectives				
F-14.02.01L	demonstrate knowledge of <i>lighteners</i> and <i>developers</i> , their characteristics and applications	describe the effects of lightening hair, its uses, advantages and disadvantages				
		identify types of <i>lighteners</i> , and describe their characteristics and applications				
		identify types of <i>developers</i> and describe their characteristics and applications				
		explain the composition and chemical action of products used to lighten hair colour				
F-14.02.02L	demonstrate knowledge of techniques used to lighten regrowth	describe procedures used to determine the texture and integrity of the hair				
		describe procedures used to determine the lightening formula				
		identify types of tools used for application				

		describe procedures used to prepare lightening mixture
		describe technique used to apply lightener to regrowth
		describe procedures used to establish lightening processing time
		describe procedures used to perform strand test
		list <i>safety practices</i> when processing hair with lightener to achieve desired results
F-14.02.03L	demonstrate knowledge of regulatory requirements and <i>safety practices</i>	identify and describe workplace <b>safety</b> <i>practices</i> and jurisdictional regulations

lighteners include: oil lighteners, cream lighteners, powder lighteners

developers include: 10 volume, 20 volume, 30 volume

*tools* include: resources (swatch books, colour charts), tail comb, non-metallic clips, non-metallic bowls, application brush, application bottle

*safety practices* include: protecting skin and clothing, monitoring client safety and comfort, following manufacturers' specifications and directions

#### **F-14.03** Lightens hair using customized placement and techniques

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	ΥT	NU
yes	NV	NV	NV									

	SKILLS					
	Performance Criteria	Evidence of Attainment				
F-14.03.01P	determine <i>factors</i>	factors are determined				
F-14.03.02P	select formula and <i>application technique</i>	formula and <b>application technique</b> are selected				
F-14.03.03P	apply product	product is applied according to desired results using <i>tools</i>				
F-14.03.04P	monitor lightening process and time	lightening process and time are monitored to achieve desired level				
F-14.03.05P	perform strand test	strand test is performed to determine when product has reached desired results				
F-14.03.06P	remove product	product is removed according to manufacturers' specifications and directions to stop processing action				

*factors* include: natural level of hair, desired results, underlying pigment, percentage of grey, hair integrity *application techniques* include: freehand, foiling, blocking, stencilling, patterns *tools* include: comb, brush, foils, stencils, sponges, airbrushes

	KNOWLEDGE						
	Learning Outcomes	Learning Objectives					
F-14.03.01L	demonstrate knowledge of <i>lighteners</i> and <i>developers</i> , their characteristics and applications	describe the effects of lightening hair, its uses, advantages and disadvantages					
		identify types of <i>lighteners</i> , and describe their characteristics and applications					
		identify types of <i>developers</i> and describe their characteristics and applications					
		explain the composition and chemical action of products used to physically change hair					
		identify the physical changes that occur to hair as a result of processing					
		explain the importance of understanding the compatibility of products on previously chemically treated hair					
F-14.03.02L	demonstrate knowledge of techniques used to lighten using special effects	describe procedures used to determine the texture and integrity of the hair					
		describe procedures used to determine the lightening formula					
		identify types of tools used for application					
		describe procedures used to prepare lightening mixture					
		describe technique used to apply lightener to hair					
		describe procedures used to establish lightening processing time					
		describe procedures used to perform strand test					
		list <b>safety practices</b> when processing hair with lightener to achieve desired results					
F-14.03.03L	demonstrate knowledge of regulatory requirements and <i>safety practices</i>	identify and describe workplace <b>safety</b> <b>practices</b> and jurisdictional regulations					

*lighteners* include: oil lighteners, cream lighteners, powder lighteners *developers* include: 10 volume, 20 volume, 30 volume, 40 volume

*tools* include: comb, brush, foils, stencils, sponges, airbrushes

*safety practices* include: protecting skin and clothing, monitoring client safety and comfort, following manufacturers' specifications and directions

#### F-14.04 Tones pre-lightened hair

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	ΥT	NU
yes	NV	NV	NV									

	SKILLS					
	Performance Criteria	Evidence of Attainment				
F-14.04.01P	determine level of pre-lightened hair and predominant pigment to be neutralized or enhanced	level of pre-lightened hair and predominant pigment to be neutralized or enhanced are determined				
F-14.04.02P	select toning formula	toning formula is selected to achieve desired results				
F-14.04.03P	select tools for application	tools for application are selected				
F-14.04.04P	apply product where pigment needs to be neutralized or enhanced	product is applied where pigment needs to be neutralized or enhanced				
F-14.04.05P	establish processing time	processing time is established according to manufacturers' specifications and directions				
F-14.04.06P	monitor deposit process	deposit process is monitored according to desired results				
F-14.04.07P	perform strand test	strand test is performed to determine when product has reached desired results				
F-14.04.08P	remove product	product is removed according to manufacturers' specifications and directions when tone and level are achieved				

#### **RANGE OF VARIABLES**

tools include: non-metallic bowl, applicator brush, bottle

	KNO	WLEDGE
	Learning Outcomes	Learning Objectives
F-14.04.01L	demonstrate knowledge of <i>toning products</i> , their characteristics and applications	describe the effects of toning hair, its uses, advantages and disadvantages
		identify types of <i>toning products</i> , and describe their characteristics and applications
		explain the composition and chemical action of products used to tone hair
F-14.04.02L	demonstrate knowledge of techniques used to tone pre-lightened hair	describe procedures used to determine the texture and integrity of the hair
		describe procedures used to determine the toning formula
		identify types of tools used for application
		describe procedures used to prepare toning mixture
		describe techniques used to apply toner to hair
		describe procedures used to establish toner processing time
		describe procedures used to perform strand test
		list <b>safety practices</b> when processing hair with toner
F-14.04.03L	demonstrate knowledge of regulatory requirements and <i>safety practices</i>	identify and describe workplace <b>safety</b> <i>practices</i> and jurisdictional regulations

toning products include: temporary, semi, demi

tools include: non-metallic bowl, applicator brush, bottle

*safety practices* include: protecting skin and clothing, monitoring client safety and comfort, following manufacturers' specifications and directions

### **TASK F-15 Performs colour correction**

#### **TASK DESCRIPTOR**

Hairstylists remove artificial pigment or restore pre-lightened hair to the desired level of the client using multiple processes and techniques.

#### F-15.01 Determines process

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	ΥT	NU
yes	NV	NV	NV									

	SKILLS					
	Performance Criteria	Evidence of Attainment				
F-15.01.01P	determine <i>factors</i>	factors are determined				
F-15.01.02P	determine desired results	desired results are determined through analysis of <i>factors</i>				
F-15.01.03P	determine formula and processing time needed	formula and processing time needed are determined				
F-15.01.04P	formulate product for colour correction	product is formulated for colour correction according to desired results				
F-15.01.05P	select sequence of product application	sequence of product application is selected according to desired results				

#### **RANGE OF VARIABLES**

factors include: natural level of hair, desired results, underlying pigment, hair integrity

	KNOW	LEDGE
	Learning Outcomes	Learning Objectives
F-15.01.01L	demonstrate knowledge of <i>hair colouring products</i> and <i>developers</i> , their characteristics and applications	explain the law of colour
		explain the level system of colour identification
		describe the effects of warm and cool tones to formulas
		explain the influence of underlying/contributing pigmentation in hair when formulating <i>hair colouring</i> <i>products</i>
		identify types of <i>hair colouring products</i> and describe their characteristics and applications

		identify types of <i>developers</i> and describe their characteristics and applications
		identify non-oxidative <i>hair colouring</i> <i>products</i>
		identify oxidative <i>hair colouring</i> <i>products</i>
		explain the effects of non-oxidative and oxidative colour products on the hair structure
		explain the importance of understanding the compatibility of products on previously chemically treated hair
		explain the theory of replacing the required pigmentation of hair to achieve the level and tone desired, using colour fillers and porosity equalizer
F-15.01.02L	demonstrate knowledge of techniques used to determine colour correction process	describe procedures used to perform strand test
		describe procedures used to determine the texture and integrity of hair
		describe procedures used to determine the formula and application technique
		describe procedures used to formulate and apply <i>hair colouring products</i>
		describe procedures used to determine sequence of product application

*hair colouring products* include: semi, demi, permanent *developers* include: 5 volume, 10 volume, 20 volume, 30 volume, 40 volume

### F-15.02 Removes unwanted colour

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	ΥT	NU
yes	NV	NV	NV									

		SKILLS
	Performance Criteria	Evidence of Attainment
F-15.02.01P	mix predetermined colour removing formula	predetermined colour removing formula is mixed according to desired results and manufacturers' specifications and directions
F-15.02.02P	apply colour removing formula	colour removing formula is applied to desired areas
F-15.02.03P	establish processing time	processing time is established according to desired results
F-15.02.04P	monitor process	process is monitored for colour removal and to detect adverse chemical reactions
F-15.02.05P	perform strand test	strand test is performed to determine when product has reached desired results
F-15.02.06P	remove product	product is removed according to manufacturers' specifications and directions to stop processing action
F-15.02.07P	assess level of colour corrected hair	level of hair is assessed and re-evaluated to determine if desired colour removing result was achieved

	K	NOWLEDGE
	Learning Outcomes	Learning Objectives
F-15.02.01L	demonstrate knowledge of colour removers and <i>developers</i> , their characteristics and applications	explain the law of colour
		explain the level system of colour identification
		describe the effects of warm and cool tones to formulas
		explain the influence of underlying/contributing pigmentation in hair when formulating colour removers
		identify types of colour removers and describe their characteristics and applications
		identify types of <i>developers</i> and describe their characteristics and applications
		identify non-oxidative <i>hair colouring</i> products

		identify oxidative <i>hair colouring</i> <i>products</i>
		explain the effects of non-oxidative and oxidative <i>hair colouring products</i> on the hair structure
		explain the importance of understanding the compatibility of products on previously chemically treated hair
		explain the theory of removing residual pigmentation from hair to achieve desired level for colour correction
		explain the theory of replacing the required pigmentation of hair to achieve the level and tone desired, using colour fillers and porosity equalizer
F-15.02.02L	demonstrate knowledge of techniques used to remove unwanted colour from hair	describe procedures used to prepare formula mixture
		identify types of tools used for application
		describe techniques used to apply product to hair
		describe procedures used to establish processing time
		describe procedures used to perform strand test
		describe the effects of colour removers their uses, advantages and disadvantages
F-15.02.03L	demonstrate knowledge of regulatory requirements and <i>safety practices</i>	identify and describe workplace <b>safety</b> <b>practices</b> and jurisdictional regulations

developers include: 10 volume, 20 volume, 30 volume

*hair colouring products* include: semi, demi, permanent, oil lighteners, cream lighteners, powder lighteners, colour removers

*tools* include: resources (swatch books, colour charts), tail comb, non-metallic clips, paddle boards, foils, cotton, non-metallic bowls, application brush, application bottle

*safety practices* include: protecting skin and clothing, monitoring client safety and comfort, following manufacturers' specifications and directions

#### F-15.03 Completes colour correction

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	ΥT	NU		
yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	NV	NV	NV		
			SKILLS											
			Per	formand	ce Crite	ria			Eviden	ce of At	tainmen	t		
F-15.0	3.01P	sele	ct colou	r, toning	and fillir	selected manufac	colour, toning and filling formula are selected according to desired results and nanufacturers' specifications and directions							
F-15.0	3.02P	sele	ect <b>tools</b>					tools are selected according to application technique						
F-15.0	3.03P	dete	ermine a	pplicatio	n seque	nce		application sequence is determined according to desired results						
F-15.0	3.04P	app	ly produ	ct				product is applied where tone needs to be neutralized or enhanced						
F-15.0	3.05P	esta	ablish pro	ocessing	time			processing time is established according to desired results						
F-15.0	3.06P	mor	nitor colo	ouring pro	ocess			colouring	g proces	s is mor	itored			
F-15.0	3.07P	perf	perform strand test							formed as reache		nine ed results		
F-15.0	3.08P	rem	remove product						cturers' s is when	ved acco specificat desired process	tions and tone and	level are		

#### **RANGE OF VARIABLES**

*tools* include: resources (swatch books, colour charts), tail comb, non-metallic clips, paddle boards, foils, cotton, non-metallic bowls, application brush, application bottle

	KNOW	LEDGE
	Learning Outcomes	Learning Objectives
F-15.03.01L	demonstrate knowledge of <i>hair colouring products</i> and <i>developers</i> , their characteristics and applications	explain the law of colour
		explain the level system of colour identification
		describe the effects of warm and cool tones to formulas
		explain the influence of underlying/contributing pigmentation in hair when formulating <i>hair colouring</i> <i>products</i>

		identify types of <i>hair colouring products</i> and describe their characteristics and applications
		identify types of <i>developers</i> and describe their characteristics and applications
		identify non-oxidative <i>hair colouring products</i>
		identify oxidative <i>hair colouring</i> products
		explain the effects of non-oxidative and oxidative <i>hair colouring products</i> on the hair structure
F-15.03.02L	demonstrate knowledge of techniques used to colour correct hair	identify types of tools used for application
		describe procedures used to formulate hair colouring products
		describe techniques used to apply <b>hair</b> colouring products to hair
		describe procedures used to establish colour processing time
		describe procedures used to perform strand test
F-15.03.03L	demonstrate knowledge of regulatory requirements and <i>safety practices</i>	identify and describe workplace <b>safety practices</b> and jurisdictional regulations

hair colouring products include: temporary, semi, demi, permanent

developers include: 5 volume, 10 volume, 20 volume, 30 volume, 40 volume

*tools* include: resources (swatch books, colour charts), tail comb, non-metallic clips, paddle boards, foils, cotton, non-metallic bowls, application brush, application bottle

*safety practices* include: protecting skin and clothing, monitoring client safety and comfort, following manufacturers' specifications and directions

## **MAJOR WORK ACTIVITY G**

## **Performs specialized services**

# TASK G-16 Performs services for hair extensions, wigs and hairpieces

#### TASK DESCRIPTOR

Hairstylists may provide services for hair extensions, wigs and hairpieces. These services include selecting, customizing and maintaining hair extensions, wigs or hairpieces for the client's needs and preference. Hair extensions, wigs and hairpieces offer a convenient way to keep up with ever-changing styles and trends.

#### **G-16.01** Selects hair extensions, wigs and hairpieces

l	NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	ΥT	NU
	yes	NV	NV	NV									

	SKILLS						
	Performance Criteria	Evidence of Attainment					
G-16.01.01P	determine extensions, wig or hairpiece	extensions, wig or hairpiece is determined according to client needs and preference					
G-16.01.02P	match extensions, wig or hairpiece to existing hair	extensions, wig or hairpiece is visually matched to existing hair to blend density, texture and colour or to create special effect					
G-16.01.03P	match extensions, wig or hairpiece to complement skin tone and personal style	extensions, wig or hairpiece is matched visually to complement skin tone and personal style					
G-16.01.04P	determine fastening method	fastening method is determined according to extensions, wig or hairpiece and client needs to achieve comfort, ease of use and desired degree of maintenance					

	KNOWLEDGE						
	Learning Outcomes	Learning Objectives					
G-16.01.01L	demonstrate knowledge of <i>extensions,</i> <i>wigs and hairpieces</i> , their characteristics and applications	identify types of <i>extensions, wigs and hairpieces,</i> and describe their characteristics and applications					
		describe the <b>consultation process</b> when selecting <b>extensions, wigs and hairpieces</b>					
		describe the importance of analyzing and determining <i>hair characteristics</i> and colour to match or create special effect					
		identify types of <i>application techniques</i> used to attach extensions and hairpieces					
		describe considerations to determine fastening method					

extensions, wigs and hairpieces include: synthetic, human and animal hair, handmade, machine made consultation process includes: matching hairpiece or extension to existing hair, matching wig, hairpiece or extension to complement skin tone and personal style, preparing cost estimate before ordering, discussing medical concerns

*hair characteristics* include: density, porosity, texture, wave pattern, growth pattern, elasticity *application techniques* include: bonding, clipping, sewing, weaving, fusion, taping

### **G-16.02** Customizes hair extensions, wigs and hairpieces

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	ΥT	NU
yes	NV	NV	NV									

	SKILLS						
	Performance Criteria	Evidence of Attainment					
G-16.02.01P	measure head	<i>head measurements</i> are taken to achieve fit and desired results					
G-16.02.02P	place extensions, wig or hairpiece	extensions, wig or hairpiece are placed to achieve form and balance					
G-16.02.03P	apply <b>fasteners</b>	<i>fasteners</i> are applied to secure extensions, wig or hairpiece according to manufacturers' specifications and directions using appropriate <i>application</i> <i>technique</i>					
G-16.02.04P	adjust extensions, wig or hairpiece	extensions, wig or hairpiece are adjusted according to desired results					

G-16.02.05P	cut or blend extensions, wigs and hairpieces	extensions, wigs or hairpieces are cut or blended to desired length, thickness and style
G-16.02.06P	determine if extensions, wigs and hairpieces can be coloured	colouring of extensions, wigs and hairpieces is determined according to <i>fibre type</i>
G-16.02.07P	colour extensions, wigs and hairpieces	extensions, wigs and hairpieces are coloured according to method required
G-16.02.08P	create finished look	finished look is created using thermal tools and equipment and styling tools according to type of <i>extensions, wig or</i> <i>hairpiece</i> used

*head measurements* include: hairline-to-nape, ear-to-ear, temple-to-temple *fasteners* include: tape, clips, adhesives, bobby pins

*application techniques* include: bonding, clipping, sewing, weaving, fusion *fibre types* include: synthetic, natural

extensions, wigs and hairpieces include: synthetic, human and animal hair, handmade, machine made

	KNOWLEDGE							
	Learning Outcomes	Learning Objectives						
G-16.02.01L	demonstrate knowledge of <i>extensions,</i> <i>wigs and hairpieces</i> , their characteristics and applications	identify types of <i>extensions, wigs and hairpieces</i> , and describe their characteristics and applications						
G-16.02.02L	demonstrate knowledge of customizing extensions, wigs and hairpieces	describe how <i>cutting techniques and</i> <i>procedures</i> are adapted for styling <i>extensions, wigs and hairpieces</i>						
		identify types of styling and cutting tools used for styling <b>extensions, wigs and</b> <b>hairpieces</b>						
		describe how styling techniques and procedures are adapted for extensions, wigs and hairpieces						
		describe how colouring techniques and procedures are adapted for <i>extensions, wigs and hairpieces</i>						
G-16.02.03L	demonstrate knowledge of fitting wigs and hairpieces	identify types of <i>head measurements</i> required to achieve fit and comfort of wig or hairpiece						
		identify <b>application techniques</b> used to fasten wigs and hairpieces						
G-16.02.04L	demonstrate knowledge of techniques used to add extensions to existing hair	identify <b>application techniques</b> used to attach hair extensions to existing hair						
		describe how <i>cutting techniques and procedures</i> are adapted for extensions						

identify types of styling and cutting tools used for styling extensions
describe how styling techniques and procedures are adapted for extensions

*extensions*, *wigs and hairpieces* include: synthetic, human and animal hair, handmade, machine made *cutting techniques and procedures* include: combing techniques, sectioning techniques, thinning and texturizing techniques, layering techniques, visual inspection for accuracy

head measurements include: hairline-to-nape, ear-to-ear, temple-to-temple

application techniques include: bonding, clipping, sewing, weaving, fusion

*styling techniques and procedures* include: securing addition to remain stationary during procedure, combing techniques, sectioning techniques, blending techniques, final fitting or finishing

#### **G-16.03** Maintains hair extensions, wigs and hairpieces

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	ΥT	NU
yes	NV	NV	NV									

	S	KILLS
	Performance Criteria	Evidence of Attainment
G-16.03.01P	select removal method	removal method is selected according to type of <i>extensions, wigs and hairpieces</i> and manufacturers' specifications and directions
G-16.03.02P	complete removal	removal is completed without damaging natural hair and scalp
G-16.03.03P	clean extension, wig or hairpiece	extension, wig or hairpiece is cleaned according to type and manufacturers' specifications and directions
G-16.03.04P	retouch colour	colour is retouched on extension, wig, hairpiece or client regrowth to restore desired colour
G-16.03.05P	reposition and reattach extensions or hairpiece	extension or hairpiece is repositioned and reattached according to type and hair growth
G-16.03.06P	discuss maintenance procedures with client	maintenance procedures are explained to client according to type of <i>extensions, wigs and hairpieces</i>

#### **RANGE OF VARIABLES**

extensions, wigs and hairpieces include: synthetic, human and animal hair, handmade, machine made

	KNOWLEDGE							
	Learning Outcomes	Learning Objectives						
G-16.03.01L	demonstrate knowledge of the techniques used to maintain <i>extensions, wigs and</i> <i>hairpieces</i>	identify types of <i>extensions, wigs and</i> <i>hairpieces</i> and describe their characteristics and applications						
		identify types of materials, products and tools used to clean and maintain <i>extensions, wigs and hairpieces</i>						
		describe techniques used to clean extensions, wigs and hairpieces						
		describe techniques used to reposition and reattach <i>extensions, wigs and</i> <i>hairpieces</i>						
G-16.03.02L	demonstrate knowledge of techniques used to remove <b>extensions, wigs and</b> hairpieces	describe precautions that must be taken when removing <b>extensions, wigs and</b> <b>hairpieces</b>						
		identify types of products, tools and equipment used when removing <b>extensions, wigs and hairpieces</b>						

extensions, wigs and hairpieces include: synthetic, human and animal hair, handmade, machine made

## TASK G-17 Performs basic services on the face and nape

#### **TASK DESCRIPTOR**

Hairstylists may perform basic services such as waxing, threading and sugaring to remove hair from the face and nape. They may also colour facial hair such as beards and eyebrows using hair colouring products and tools.

#### **G-17.01** Performs depilatory facial and nape services (NOT COMMON CORE)

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	ΥT	NU
yes	yes	yes	no	no	yes	yes	yes	no	no	NV	NV	NV

	SKILLS						
	Performance Criteria	Evidence of Attainment					
G-17.01.01P	select <i>depilatory service</i> to be provided	<i>depilatory service</i> to be provided is selected according to client needs					
G-17.01.02P	determine <i>depilatory service</i> area	<i>depilatory service</i> area is determined according to service to be provided					

cleanse and prepare area where service will be performed	area to be serviced is cleansed and prepared according to service to be provided and manufacturers' specifications and directions		
select <b>tools and depilatory products</b>	<i>tools and depilatory products</i> are selected according to <i>depilatory service</i> to be performed		
apply product to service area	product is applied to service area		
remove unwanted facial and nape hair	unwanted facial and nape hair is remove by using required tool		
apply <i>finishing product</i>	<i>finishing product</i> is applied according to manufacturers' specifications and directions		
	will be performed select <i>tools and depilatory products</i> apply product to service area remove unwanted facial and nape hair		

depilatory services include: waxing, sugaring, tweezing, threading

tools and depilatory products include: thread, wax strips, wax, sugar, tweezers, spatulas, cotton strips and pads, application tools

finishing products include: cooling gels, astringents, essential oils, wax removal oils, creams, lotions

	KNOWLEDGE				
	Learning Outcomes	Learning Objectives			
G-17.01.01L	demonstrate knowledge of <i>depilatory</i> facial and nape <i>services</i>	identify types of <i>tools and depilatory</i> <i>products</i> and describe their characteristics and applications			
		identify <b>depilatory services</b> and describe their characteristics and applications			
		identify types of <i>finishing products</i> and describe their characteristics and applications			
		explain the basic structure of hair follicle			
		explain the difference between shaving and removing hair			
		identify types of growth patterns for facial and nape hair			
		identify types of design lines for facial and nape hair			
G-17.01.02L	demonstrate knowledge of safety requirements pertaining to performing <i>depilatory</i> facial and nape <i>services</i>	describe safety and sanitation practices while performing <i>depilatory</i> facial and nape <i>services</i>			

depilatory services include: waxing, sugaring, tweezing, threading

tools and depilatory products include: thread, wax strips, wax, sugar, tweezers, spatulas, cotton strips and pads, application tools

finishing products include: cooling gels, astringents, essential oils, wax removal oils, creams, lotions

#### G-17.02 Colours facial hair

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	ΥT	NU
yes	yes	yes	no	no	yes	yes	yes	yes	no	NV	NV	NV

	SKILLS				
	Performance Criteria	Evidence of Attainment			
G-17.02.01P	determine <i>factors</i>	factors are determined			
G-17.02.02P	select formula and <i>application</i> to be provided	formula and <b>application</b> to be provided are selected according to desired results			
G-17.02.03P	determine application service area	application service area is determined			
G-17.02.04P	perform patch test	patch test is performed to check for adverse reactions and client's safety			
G-17.02.05P	prepare area where service will be performed	area to be serviced is prepared according to service to be provided and manufacturers' specifications and directions			
G-17.02.06P	select <b>tools</b> and <b>hair colouring products</b>	<i>tools</i> and <i>hair colouring products</i> are selected according to <i>application</i> to be performed			
G-17.02.07P	apply product to service area	product is applied to service area			
G-17.02.08P	establish processing time	processing time is established according to manufacturers' specifications and directions			
G-17.02.09P	monitor colouring process and client	colouring process and client are monitored for development of colour and client's safety and comfort			
G-17.02.10P	perform strand test	strand test is performed to determine when product has reached desired results			
G-17.02.11P	remove product	product is removed according to manufacturers' specifications and directions to stop processing action			

*factors* include: natural level of hair, desired results, underlying pigment, percentage of grey, hair integrity *applications* include: eyebrows, beards, moustaches, sideburns

*tools* include: resources (swatch books, colour charts), non-metallic clips, non-metallic bowls, application brush, application bottle

hair colouring products include: temporary, semi, demi, permanent

KNOWLEDGE					
Learning Outcomes	Learning Objectives				
demonstrate knowledge of <i>hair colouring products</i> and <i>developers</i> , their characteristics and applications	explain the law of colour				
	explain the level system of colour identification				
	describe the effects of warm and cool tones to formulas				
	explain the influence of underlying/contributing pigmentation in hair when formulating <i>hair colouring</i> <i>products</i>				
	identify types of <i>hair colouring products</i> and describe their characteristics and applications				
	identify types of <i>developers</i> and describe their characteristics and applications				
	identify non-oxidative <i>hair colouring</i> products				
	identify oxidative <i>hair colouring</i> products				
	explain the effects of non-oxidative and oxidative <i>hair colouring products</i> on the hair structure				
	explain the importance of understanding the compatibility of products on previously chemically treated hair				
demonstrate knowledge of techniques used to colour facial hair	interpret manufacturers' specifications and directions				
	describe procedures used to determine the texture and integrity of the hair				
	describe procedures used to determine the formula for <i>application</i>				
	identify types of tools used for application				
	describe procedures used to prepare colour mixture				
	describe techniques used to apply colour to facial hair				
	Learning Outcomes    demonstrate knowledge of hair colouring products and developers, their characteristics and applications				

		describe procedures used to perform patch test
		describe procedures used to perform strand test
G-17.02.03L	demonstrate knowledge of regulatory requirements and <i>safety practices</i>	identify and describe workplace <i>safety practices</i> and jurisdictional regulations

hair colouring products include: temporary, semi, demi, permanent

developers include: 5 volume, 10 volume

applications include: eyebrows, beards, moustaches, sideburns

*tools* include: resources (swatch books, colour charts), non-metallic clips, non-metallic bowls, application brush, application bottle

*safety practices* include: performing patch test, protecting skin and clothing, monitoring client safety and comfort, following manufacturers' specifications and directions

# **MAJOR WORK ACTIVITY H**

## **Performs salon operations**

## TASK H-18 Performs front desk responsibilities

#### **TASK DESCRIPTOR**

Hairstylists must have the skills and knowledge to carry out the daily operations of the salon.

#### H-18.01 Performs communication duties

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	ΥT	NU
yes	NV	NV	NV									

	SK	ILLS
	Performance Criteria	Evidence of Attainment
H-18.01.01P	answer <i>communication</i> in a professional manner	<i>communication</i> is answered in a professional manner according to salon policies and procedures
H-18.01.02P	determine nature of <i>communication</i>	nature of <i>communication</i> is determined
H-18.01.03P	respond to communicator's requests	communicator's requests are responded to according to salon policies and procedures
H-18.01.04P	relay messages	messages are relayed in a clear and timely manner according to salon policies and procedures
H-18.01.05P	follow-up <i>communication</i>	follow-ups on <i>communications</i> are completed
H-18.01.06P	close <i>communication</i> in a professional manner	<i>communication</i> is closed in a professional manner according to salon policies and procedures

#### **RANGE OF VARIABLES**

communications include: telephone, text messages, online messaging, verbal

	KNOV	WLEDGE
	Learning Outcomes	Learning Objectives
H-18.01.01L	demonstrate knowledge of performing communication duties	explain the importance of communicating in a professional manner with clients
		explain the importance of good listening skills and digital literacy
		explain professional <i>communication</i> etiquette
		explain the importance of relaying messages in a clear and timely manner
		explain the importance of returning clients' communication in a timely manner

communications include: telephone, text messages, online messaging, verbal

H-18.02 Schedules appointments

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	ΥT	NU
yes	NV	NV	NV									

	SK	LLS
	Performance Criteria	Evidence of Attainment
H-18.02.01P	collect information on services requested	<i>information</i> on services requested is collected to allow for accurate booking
H-18.02.02P	determine time required for appointment	time required for appointment is determined according to service and stylist
H-18.02.03P	provide <i>information</i> to client	information is provided to client
H-18.02.04P	record client's <i>information</i> in appointment booking system	client's <i>information</i> is recorded in appointment booking system according to salon policies and procedures
H-18.02.05P	confirm appointment	appointment <i>information</i> provided to client is confirmed

#### **RANGE OF VARIABLES**

information includes: additional salon services, promotions, prices, date, time, length of appointment

	KNOW	/LEDGE
	Learning Outcomes	Learning Objectives
H-18.02.01L	demonstrate knowledge of the procedures for scheduling appointments	describe the importance of using effective verbal and non-verbal communication with clients
		describe types of appointment booking systems and describe their characteristics and applications
		describe the procedure used to identify and provide service requested

## H-18.03 Interacts with clients

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	ΥT	NU
yes	NV	NV	NV									

	S	(ILLS
	Performance Criteria	Evidence of Attainment
H-18.03.01P	greet client	client is greeted according to salon policies and procedures
H-18.03.02P	demonstrate effective interpersonal and communication skills	effective interpersonal and communication skills are demonstrated
H-18.03.03P	perform <b>reflective listening</b>	client comments and enquiries are dealt with to achieve client satisfaction
H-18.03.04P	address client concerns	client concerns are addressed according to salon policies and procedures

#### **RANGE OF VARIABLES**

reflective listening includes: listening and responding to client comments and enquiries

	KNOW	/LEDGE
	Learning Outcomes	Learning Objectives
H-18.03.01L	demonstrate knowledge of interacting with clients	describe the importance of using effective verbal and non-verbal communication with clients
		describe the importance of using effective interpersonal skills with clients
		describe basic conflict resolution techniques to resolve client concerns

## H-18.04 Completes financial transactions

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	ΥT	NU
yes	NV	NV	NV									

		SKILLS
	Performance Criteria	Evidence of Attainment
H-18.04.01P	perform calculations for <i>costs</i>	calculations for <i>costs</i> are performed
H-18.04.02P	determine <i>method of payment</i>	method of payment is determined
H-18.04.03P	operate point-of-sale equipment	point-of-sale equipment is operated
H-18.04.04P	perform transactions	transactions are performed

#### **RANGE OF VARIABLES**

*costs* include: services, retail, taxes, discounts, miscellaneous fees *methods of payment* include: gift cards, online payments, cash, credit, debit *point-of-sale equipment* includes: cash register, debit machine, computer, online payments

	KNOW	/LEDGE
	Learning Outcomes	Learning Objectives
H-18.04.01L	demonstrate knowledge of the procedures for completing financial transactions	calculate <i>costs</i> of services performed
		explain <b>basic principles of math</b> to perform financial transactions
		identify types of <b>point-of-sale equipment</b> and describe their characteristics and applications
		explain types of <i>methods of payment</i>

#### **RANGE OF VARIABLES**

*costs* include: services, retail, taxes, discounts, miscellaneous fees *basic principles of math* include: percentages, fractions, additions, subtractions *point-of-sale equipment* includes: cash register, debit machine, computer, online payments *methods of payment* include: gift cards, online payments, cash, credit, debit

## H-18.05 Maintains inventory

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	ΥT	NU
yes	NV	NV	NV									

		SKILLS
	Performance Criteria	Evidence of Attainment
H-18.05.01P	count inventory	inventory is counted physically or electronically to determine stock level
H-18.05.02P	maintain stock levels	stock levels are maintained to determine shortfall or surplus and make required adjustments
H-18.05.03P	create product order	product order is created according to salon policies and procedures to update stock levels
H-18.05.04P	check stock against invoice	stock is checked against invoice to verify accuracy of shipment
H-18.05.05P	manage retail sales	retail sales are managed according to salon policies and procedures

	KNO	WLEDGE
	Learning Outcomes	Learning Objectives
H-18.05.01L	demonstrate knowledge of procedures used for maintaining inventory	describe underlying principles of maintaining inventory
		describe procedures used to maintain and control inventory
		explain the importance of inventory systems
		describe procedures used to place and create product orders

#### **RANGE OF VARIABLES**

procedures used to place and create product orders include: call-in, sales representatives, online

### H-18.06 Prices retail products

Ν	L	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	ΥT	NU
ye	es	yes	NV	NV	NV								

		SKILLS
	Performance Criteria	Evidence of Attainment
H-18.06.01P	calculate markups and markdowns	markups and markdowns are calculated according to manufacturers' suggested retail price and, salon policies and procedures
H-18.06.02P	operate <i>pricing equipment</i>	pricing equipment is operated

#### **RANGE OF VARIABLES**

pricing equipment includes: price gun, scanners, manual pricing

	KNOW	/LEDGE
	Learning Outcomes	Learning Objectives
H-18.06.01L	demonstrate knowledge of procedures for pricing retail products	describe procedures used to calculate markups and markdowns
		describe procedures used to operate pricing equipment

#### **RANGE OF VARIABLES**

pricing equipment includes: price gun, scanners, manual pricing

## H-18.07 Maintains retail displays

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	ΥT	NU
yes	NV	NV	NV									

	SKILLS					
	Performance Criteria	Evidence of Attainment				
H-18.07.01P	clean retail products and displays	retail products and displays are cleaned according to salon policies and procedures				
H-18.07.02P	display retail products	retail products are displayed according to salon policies and procedures				

	KNOW	/LEDGE
	Learning Outcomes	Learning Objectives
H-18.07.01L	demonstrate knowledge of procedures for maintaining retail displays	identify marketing principles in relation to the displaying of retail products
		describe the importance of displaying retail products

## **TASK H-19 Establishes business fundamentals**

#### **TASK DESCRIPTOR**

Hairstylists must have knowledge of business fundamentals including knowledge of the different aspects of developing a business plan. Hairstylists must also understand the importance of demonstrating integrity and showing professionalism. They must also have the knowledge and skills to market, promote, attract and retain clients. Hairstylists sell products and services that meet client expectations.

#### H-19.01 Develops business plan

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	ΥT	NU
yes	no	NV	NV	NV								

Performance Criteria						
	Evidence of Attainment					
research types of <b>business ownership</b> <b>models</b>	types of <i>business ownership models</i> are identified					
conduct market research	market research is conducted					
develop <i>business identity and brand</i>	<i>business identity and brand</i> is developed					
determine jurisdictional regulations	jurisdictional regulations are identified					
conduct financial assessment	financial assessment is conducted					
comply with government business regulations	government business regulations are verified and complied with					
design <i>floor plan</i>	<i>floor plan</i> is designed					
determine <i>insurance needs</i>	insurance needs are determined					
determine staffing requirements	staffing requirements are determined					
determine <b>equipment</b> and supplies needed	<i>equipment</i> and supplies needed are identified					
develop salon policies and procedures	salon policies and procedures are developed					
	modelsconduct market researchdevelop business identity and branddetermine jurisdictional regulationsconduct financial assessmentcomply with government business regulationsdesign floor plandetermine insurance needsdetermine staffing requirementsdetermine equipment and supplies needed					

*business ownership models* include: sole proprietorship, partnership, corporation, franchise, booth or chair rental

*business identity and brand* includes: decor, signage, website, business cards, branding, business logo, marketing plan

floor plan includes: utilities, equipment, accessibility requirements

insurance needs include: building, liability, theft, personal

equipment includes: chair, shampoo sinks, tools (see Appendix B), digital equipment

	KNOWLEDGE			
	Learning Outcomes	Learning Objectives		
H-19.01.01L	demonstrate knowledge of types of business ownership models	explain the types of <i>business ownership</i> <i>models</i>		
H-19.01.02L	demonstrate knowledge of market research demographics	identify target market and location		
H-19.01.03L	demonstrate knowledge of <b>business</b> identity and brand	describe importance of <i>business identity</i> and brand		
		describe methods to develop a <b>business</b> identity and brand		
H-19.01.04L	demonstrate knowledge of jurisdictional regulations	explain the importance of jurisdictional regulations		
		describe steps to comply with jurisdictional regulations		
H-19.01.05L	demonstrate knowledge of <i>financial</i> <i>planning</i>	describe the importance of <i>financial</i> planning		
		describe the procedures used to conduct a <i>financial plan</i>		
		explain methods used to secure financing		
H-19.01.06L	demonstrate knowledge of business accounting	identify different types of business regulations		
		explain different types of payroll deductions		
		identify how to set up payroll deductions and tax accounts		
		describe the importance of obtaining professional services		
H-19.01.07L	demonstrate knowledge of <i>floor plan</i> design	explain concepts of <i>floor plan</i> design to comply with jurisdictional regulations and to maximize use of space		
H-19.01.08L	demonstrate knowledge of <i>insurance</i> <i>needs</i>	identify <i>insurance needs</i> and requirements		
		identify different types of insurance		
H-19.01.09L	demonstrate knowledge of staffing requirements	describe staffing needs		
		identify pay structure		

H-19.01.10L	demonstrate knowledge of <i>equipment</i> and supplies needs	describe <i>equipment</i> and supplies needed for start-up of salon
H-19.01.11L	demonstrate knowledge of salon policies and procedures	explain the importance of having salon policies and procedures in place
		describe key components contained in a policies and procedures manual

*business ownership models* include: sole proprietorship, partnership, corporation, franchise, booth or chair rental

target market and location include: population, competition, average income, demographics

*business identity and brand* includes: decor, signage, website, business cards, branding, business logo, marketing plan

financial planning includes: budgets, revenue projections, goal setting, salaries

professional services include: accounting, legal

floor plan includes: utilities, equipment, accessibility requirements

insurance needs include: building, liability, theft, personal

equipment includes: chair, shampoo sinks, tools (see Appendix B), digital equipment

#### H-19.02 Presents professionalism

NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	ΥT	NU
yes	NV	NV	NV									

	SKILLS			
	Performance Criteria	Evidence of Attainment		
H-19.02.01P	maintain professional image on <b>social</b> <b>platforms</b> related to industry	image on all <b>social platforms</b> related to industry is maintained according to salon policies and procedures		
H-19.02.02P	demonstrate <b>professional workplace</b> behaviours	professional workplace behaviours are demonstrated		
H-19.02.03P	stay current with new trends and techniques	new trends and techniques are explored through continuous education		
H-19.02.04P	attend trade shows and <i>educational</i> events	trade shows and <i>educational events</i> are attended		
H-19.02.05P	identify networking opportunities	networking opportunities are identified		

#### **RANGE OF VARIABLES**

social platforms include: face-to-face, social media

*professional workplace behaviours* include: accountability, reliability, punctuality, confidentiality, honesty

*educational events* include: seminars, workshops, conferences, business planning workshops, in-salon training

	KNOWLEDGE				
	Learning Outcomes	Learning Objectives			
H-19.02.01L	demonstrate knowledge of techniques used to present professionalism	describe the importance of self-esteem, self-image and its projection			
		define professional image			
H-19.02.02L	demonstrate knowledge of techniques used to maintain current knowledge and competence	identify means of staying current with new trends and their adaptations			
		identify means of networking			
		define professional development and the importance of attending trade shows and <i>educational events</i>			
		identify opportunities to remain current, knowledgeable and competent in the profession			

*educational events* include: seminars, workshops, conferences, business planning workshops, in-salon training

H-19.03	Markets products and services
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NL	NS	PE	NB	QC	ON	MB	SK	AB	BC	NT	ΥT	NU
yes	NV	NV	NV									

	SK	ILLS
	Performance Criteria	Evidence of Attainment
H-19.03.01P	set retail and service sales goals	retail and service sales goals are set to achieve professional success
H-19.03.02P	create visual focal point	visual focal point is created by using signage, samples and posters to encourage sales
H-19.03.03P	explain features and benefits of professional products to clients	features and benefits of professional products are explained to clients
H-19.03.04P	recommend and market products to clients for home use	products are recommended and marketed to clients for home use
H-19.03.05P	market <b>add-on services</b>	add-on services are marketed
H-19.03.06P	evaluate personal service and retail sales	personal service and retail sales are evaluated to monitor and improve productivity

H-19.03.07P	market and promote services and retail products	services and retail products are marketed and promoted using social media to build clientele according to salon policies and procedures
H-19.03.08P	participate in events	events are attended to promote services
H-19.03.09P	pre-book services	services are pre-booked according to client needs and, salon policies and procedures for client retention

add-on services include: hair treatments, colour services, speciality services

	KNOWLEDGE				
	Learning Outcomes	Learning Objectives			
H-19.03.01L	demonstrate knowledge of products and services	explain the importance of advising clients about products and services			
		identify types of products and services and describe their characteristics and applications			
H-19.03.02L	demonstrate knowledge of <i>techniques</i> used to promote sales	describe the <b>techniques used to</b> promote sales			
		identify marketing and sales principles			
H-19.03.03L	demonstrate knowledge of social media for the purpose of marketing	explain the importance of social media for the purpose of marketing products and services			
		identify techniques used to advertise and promote products and services on social media			

#### **RANGE OF VARIABLES**

*techniques used to promote sales* include: online sales, in-salon promotions, pre-booking, client follow-up, referrals, stylist recommendations

## APPENDIX A ACRONYMS

AHJ	Authorities having jurisdiction
OH&S	Occupational Health and Safety
PIPEDA	Personal Information Protection and Electronic Documents Act
PPE	Personal protective equipment
SDS	Safety data sheets
WHMIS	Workplace Hazardous Materials Information System

## APPENDIX B TOOLS AND EQUIPMENT / OUTILS ET ÉQUIPEMENT

## Hairstyling Single-Use Tools and Accessories / Outils et accessoires à utilisation unique pour la coiffure

adhesives bobby pins cotton disinfectant wipes disposable blades disposable gloves disposable highlighting caps disposable towels end papers foil (mesh, plastic, foam) hair elastics hair pins high-gauge thread lens arm protectors neck strip plastic cap protective cream protective wrap styptic powder

adhésifs pinces à cheveux ouate serviettes désinfectantes lames jetables gants jetables bonnets à mèches jetables serviettes jetables papiers pointes papillotes (tricotées, en plastique, en mousse) élastiques à cheveux épingles à cheveux gros fils protège-branches de lunettes collets bonnets en plastique crèmes protectrices enveloppes protectrices poudres styptiques

### Cutting Tools / Outils de coupe

- clipper guards clips and clamps combs cutting mat electric clipper neck duster razors shears specialty shears (texturizing, thinning, notching) spray bottle straight razors trimmers
- guides de coupe pinces et pinces de canard peignes planches à découpage tondeuses brosses à nuque rasoirs ciseaux ciseaux de spécialité (pour effiler, amincir, tailler) flacons pulvérisateurs rasoirs droits tondeuses de précision

#### Styling Tools / Outils de coiffure

brushes (flat, round) clips and clamps combs curved needle diffuser hair dryer hand mirror brosses (plates, rondes) pinces et pinces de canard peignes aiguilles courbes diffuseurs séchoirs à cheveux miroirs à main

application brush applicator bottle brushes chemical texturing picks chemical texturing rods combs (pick, plastic tailcomb) drip tray flat iron hair dryer neutralizing bib non-metallic bowl plastic clips and clamps specialty chemical texturing tools timer longs peignes de coloration pinceaux applicateurs flacons applicateurs brosses pics à permanente bigoudis à permanente peignes (afro, à queue en plastique) cuvette d'égouttage fer plats séchoirs à cheveux protège-nuques bols non métalliques pinces et pinces de canard en plastique outils spéciaux pour les permanentes minuteries

#### Chemical Texturizing Tools / Outils pour les permanentes

- colour brushes pinceaux à coloration colour chart mèchiers colour key codes de couleurs colour swatch book livres d'échantillons de couleurs combs (metal tip, plastic, wide tooth) peignes (à queue en métal, en plastique, à grosses dents) foil board plaques à papillotes foil dispenser distributeurs de papillotes highlighting hook crochets à mèches highlighting cap bonnets à mèches measuring cups tasses à mesurer non-metallic bowl bols non métalliques reusable gloves gants réutilisables scale balances styrofoam highlighting sheets papiers mèches en polystyrène timer minuteries whisk fouets
- thermal styling tools wig block Colouring Tools / Outils pour la coloration applicator bottle

styling irons (flat, curling, waving, spiral, crimping)

hot rollers

thermal protector mat

clips and clamps

application board

picks

rollers

rouleaux chauffants peignes afro rouleaux fers (plats, à friser, à onduler, à spirales, à gaufrer) tapis isolants thermiques outils chauffants pour la coiffure marottes

flacons applicateurs

pinces et pinces de canard

#### **Client Capes / Capes**

nylon capes smocks towel fasteners towels waterproof capes capes en nylon couvre-tout attaches de serviette serviettes capes imperméables

#### Sanitizing and Safety Equipment / Matériel de stérilisation et équipement de sécurité

broom buckets disinfecting jar dustpan eyewash station fire extinguisher first-aid kit laundry baskets mop neck duster paper towel dispenser recvcling containers rubber gloves safety glasses sanitizing jar sharps container stylist apron toilet brush touchless soap dispenser vacuum cleaner waste can (covered)

balais seaux récipients de désinfectant porte-poussière douches oculaires extincteurs trousses de premiers soins paniers à lessive vadrouilles brosses à nuque distributeurs d'essuie-tout bacs de recvclage gants de caoutchouc lunettes de protection récipients pour la stérilisation contenants pour les objets pointus ou tranchants tabliers de coiffure brosses pour cuvettes distributrices de savon sans contact aspirateurs poubelles (refermables)

#### Specialized Services Single-Use Tools and Accessories / Outils et accessoires à utilisation unique pour des services spécialisés

cotton swabs cotton cotton pad disposable wand depilatory applicator disposable gloves eyebrow applicator hairspray shield spatula stir stick thread wax strips cure-oreilles ouate tampons de coton brosses à cils jetables applicateurs de produits épilatoires gants jetables pinceaux à sourcils écran contre le fixatif spatules bâtonnets à mélanger fils à épiler bandes épilatoires

#### Specialized Services Tools / Outils pour les services spécialisés

client cape	capes
disinfecting jar	récipients de désinfectant
eyebrow brush	brosses à sourcils
non-metallic bowl	bols non métalliques
nostril shears	tondeuses pour nez
scissors	ciseaux

towels tweezers washable hairbands wax pot

#### Major Equipment / Équipement de base

booster seat clothes dryer cutting stools dryer chair fridge hood dryer hydraulic barber chair hydraulic styling chair microwave mirror multipurpose chair shampoo basin shampoo chair (automatic, manual) styling station thermal processing accelerator thermal tool holder trolley utility sink washing machine

- serviettes pinces à épiler bandeaux lavables pots de cire
- sièges d'appoint sécheuses (pour les vêtements) fauteuils pivotants fauteuils avec casque-séchoir réfrigérateur casques sèche-cheveux fauteuils de barbier hydraulique fauteuils de coiffure hydraulique micro-ondes miroirs chaises multifonctionnelles cuvettes à shampooing chaises à shampooing (automatiques, manuelles) postes de coiffure accélérateurs de traitement thermique porte-outils thermiques guéridons vidoirs machines à laver

#### Office Equipment and Supplies / Équipement et fournitures de bureau

answering machine audio system brochures business cards calculator cash register client record cards coffee machine computer and software credit/debit machine

display equipment aift cards hairstylist reference material pencils and pens phone policy and procedure manual printer reception desk reception furniture receptionist chair release forms scheduling system secure filing cabinet security system stapler stationery

répondeur téléphonique système audio brochures cartes professionnelles calculatrices caisses enregistreuses fiches de renseignements des clients machines à café ordinateurs et logiciels terminaux de paiement par carte de crédit ou de débit présentoirs cartes-cadeaux manuels de coiffure crayons et stylos téléphones manuels des politiques et des procédures imprimantes bureau de réception mobilier de réception chaise de réceptionniste décharges de responsabilité système d'établissement des rendez-vous classeurs protégés système de sécurité agrafeuses articles de bureau

## APPENDIX C GLOSSARY / GLOSSAIRE

alopecia	hair loss, baldness	alopécie	perte de cheveux, calvitie
colour remover	product used to remove artificial colour from the hair	décolorant pour cheveux	produit utilisé pour enlever la couleur artificielle des cheveux
disinfect	destroying or killing bacteria and a broad spectrum of viruses (but does not kill bacteria spores)	désinfecter	détruire ou tuer les bactéries et une grande variété de virus (mais sans tuer les spores bactériennes)
disinfectant	chemical product used to destroy or kill bacteria and a broad spectrum of viruses (but does not kill bacteria spores)	désinfectant	produit chimique utilisé pour éliminer les bactéries et une grande variété de virus (mais sans tuer les spores bactériennes)
elasticity	ability of the hair to stretch and then to spring back to its original state	élasticité	capacité du cheveu de s'étirer et de reprendre ensuite sa forme initiale
elevation	lifting hair above zero degree	dégradé	résultat de la coupe de cheveux dans un certain angle
finger wave	alternating C shaped waves made by shaping and molding wet hair, using only fingers and comb	vague aux doigts	ondulations en forme de C créées en alternance en modelant les cheveux humides avec les doigts et un peigne seulement
hair additions	may include clip-ins, tape-ins, weaves, pre-bonded, fusion, micro-link, loop-and-lock, glue-in, glue-on, sew-in	rallonges de cheveux	les rallonges de cheveux à pince, à bandes adhésives, cousues, précollées, à microbilles, à billes, à coller et avec colle, entre autres

hair and scalp analysis	examination of the general conditions of the hair and scalp: type, texture, density, breakage, oiliness, dryness, elasticity, porosity, colour, and chemical and medical history	analyse capillaire et du cuir chevelu	examen de l'état général des cheveux et du cuir chevelu pour déterminer le type, la texture, la densité, l'élasticité, la porosité et la couleur des cheveux, si les cheveux sont cassants, gras ou secs, les produits chimiques utilisés et les antécédents médicaux
hair characteristics	density, porosity, texture, wave pattern, growth pattern, elasticity of hair	caractéristiques des cheveux	la densité, la porosité, la texture, l'ondulation, le sens de la pousse et l'élasticité des cheveux
hair density	describes the number of hair strands in a given area; i.e., thin, medium and thick	densité des cheveux	quantité de mèches de cheveux sur une superficie donnée; cheveux minces, moyens ou épais
hair ornamentations	may include a temporary hair piece, tiara, veil, flower, barrette, pin or hair additions	accessoires pour cheveux	les postiches, les tiares, les voiles, les fleurs, les barrettes, les épingles à cheveux et les rallonges de cheveux, entre autres
hair texture	diameter, thickness and feel of the individual hair strands	texture des cheveux	diamètre, épaisseur et sensation au toucher d'un cheveu
level	lightness or darkness of hair	couleur des cheveux	clarté ou luminosité des cheveux
lightening	process of diffusing pigment within the hair	éclaircissement des cheveux	action de diffuser le pigment dans les cheveux
no elevation	zero degree (natural fall of hair)	sans dégradé	façon dont les cheveux se placent naturellement sans élévation
patch test	test conducted to determine the sensitivity of the skin to certain chemicals; this process is also referred to as the allergy test, skin test or predisposition test	touche d'essai	essai visant à déterminer la sensibilité de la peau à certains produits chimiques; on parle également de test allergique, de test cutané ou de test de prédisposition
porosity	ability of the hair to absorb and retain moisture	porosité	capacité d'un cheveu à absorber et à garder l'humidité

relaxing	decrease of S formation of the hair	défriser	diminuer la formation en S des cheveux
sanitize	to remove dirt to aid in preventing the growth of microbes; sanitizing does not kill germs or spores	stériliser	éliminer la saleté d'un outil afin de prévenir la croissance de microbes; la stérilisation ne tue pas les germes ou les spores
straight razor	a razor with a single blade that is fixed or attached to a folding, pivoting, or rigid handle with or without a guard	rasoir droit	rasoir à une seule lame fixée ou incorporée à un manche qui se replie, qui pivote ou qui est rigide; le rasoir peut être muni d'un protecteur
strand test	test performed to determine the degree of development or processing of a specific chemical service on a small section of hair	essai sur une mèche	essai qui consiste à déterminer l'action d'un traitement chimique particulier sur une mèche de cheveux
test curl	process used to determine the reaction of the hair to permanent wave solution in order to achieve a desired result	vérification de l'ondulation des mèches	processus qui consiste à déterminer la réaction du cheveu à la solution à permanente en vue d'obtenir le résultat recherché
tone (noun)	warmth or coolness of a colour	nuance	degré de chaleur ou de froideur d'une couleur
tone (verb)	to alter the warmth or coolness of a colour	nuancer	modifier le degré de chaleur ou de froideur d'une couleur
toner	product used to deposit and alter colour tones in the hair	nuanceur	produit utilisé pour ajouter des tons et modifier la couleur des cheveux
wave pattern	(rhythm and speed) straight, wavy, curly	forme des cheveux	(rythme et vitesse)
			lisses, bouclés, frisés
waving	increase of S formation of the hair	onduler	accentuer la formation en S des cheveux